

Sheriff's Detentions Deputy

Definition:

Under direction, supervises inmates and a variety of inmate activities; maintains security and monitors inmate behavior.

This is the lateral/entry level class in the Sheriff's Detentions Deputy series. This class requires the completion of a Standards and Training for Corrections (STC) certified Corrections Officer CORE course certificate and the PC 832 Arrest and Firearms course certificates. This classification is assigned to the Sheriff's custodial facilities and other custody-related assignments. Incumbents in this class are responsible for inmate security and supervision, both inside and outside the facility. Detentions Deputies must have the ability to perform work assignments effectively. Situations involving independent judgment are usually defined by departmental policy and procedures. Incumbents are peace officers with limited powers under California Penal Code Sections 830.1(c).

Incumbents engage in community-oriented policing by interacting and collaborating with the public and in-custody individuals to gain compliance and solve problems, to effectively detect and prevent crime in jail facilities or custody related assignments.

Essential Functions:

- Supervises inmates and inmate activities.
- Maintains armed status.
- Investigates crimes and makes arrests related to custodial assignments; investigates facility rule violations and completes required paperwork.
- In an armed capacity, patrols jail facility grounds driving an emergency equipped vehicle and performs duties related to providing perimeter security; in an armed capacity, performs perimeter guard duties.
- Transports and/or escorts inmates to specified locations inside and outside custodial facilities.
- Completes procedures necessary to properly book inmates, including fingerprinting and required paperwork.
- Conducts pat-down and strip searches of inmates as required; conducts searches of housing units and dorms.
- Supervises inmate meals and recreation; inspects housing areas for cleanliness; distributes supplies and bedding; inspects mail.
- Verifies inmate identity; classifies inmates for housing assignments.
- Conducts inmate counts and verifies location and status of inmates; keeps routine records of inmate movement.
- Performs security checks; locks and unlocks cells and gates; maintains security of assigned keys.
- Screens visitors and supervises visits; keeps routine records on of authorized visitors; admits, releases and logs visitors for inmates, and searches articles left by visitors for inmates.

- Watches for potential disturbances; investigates disturbances; separates fighting inmates; subdues violent inmates; uses approved tactics and weapons to suppress dangerous situations; applies appropriate restraints on inmates.
- Reports emergencies; administers C.P.R. and first aid; extinguishes small fires; uses self-contained breathing apparatus as needed in emergency situations; assists with emergency evacuations.
- Communicates problems with supervisors, other staff and maintenance crew; summons appropriate assistance as situations dictate.
- Writes reports dealing with inmate behavior and officer response; logs inmate activities and other related work activities and incidents; reads logs, reports, memos and court documents.
- Updates, maintains, and retrieves computerized inmate records and reports.
- Maintains confidentiality of sensitive information.
- Attends staff meetings and training as required.
- Testifies under oath in legal matters.
- Remains alert and aware even during long periods of inactivity.
- Moves heavy objects.
- Performs other duties of a similar nature or level as required.
- Develops and maintains good relations with the general public and interacts with the public to resolve issues, gain compliance and build trust.
- Practices collaborative problem solving and conflict de-escalation in custody settings.
- Enforces laws equally and uphold the rights of all people, regardless of their race/ethnicity, gender, nationality, religion, disability, citizenship status, sexual orientation or association with a person or group with one or more of these actual or perceived characteristic.
- Maintain personal and professional integrity by carrying out all duties in a manner commensurate with the Law Enforcement Code of Ethics.

Employment Standards:

High School Diploma, G.E.D. or equivalent.

Possession of a Standards and Training for Corrections (STC) certified Corrections Officer CORE course certificate issued in the past three years; OR possession of an STC certified CORE course certificate and continuous employment under either PC Section 831.5 or PC Section 830.1(c) in the State of California since completion of the training. Must obtain PC 832 Arrest and Firearms course certificate within 12 months of initial appointment. Failure to obtain PC 832 Arrest and Firearms course certificate will result in termination.

Possession of a valid California Class C driver's license is required at the time of employment.

Specialized licenses required for some assignments.

In accordance with Government Code Section 1031 to be appointed as a peace officer in California, incumbents must be legally authorized to work in the United States under federal law.

Physical and Psychological Requirements: Applicants must be found to be free from any physical, emotional, or mental condition, including bias against race or ethnicity, gender, nationality, religion, disability, or sexual orientation, that might adversely affect the exercise of powers of a peace officer.

Medical Examination: Candidates must pass a rigid post-employment offer, pre-placement examination given by the County Physician. It may include, but not be limited to spine and chest x-rays, blood chemistry and electrocardiograph test, hearing and vision test, functional capacity examination and psychological examination.

Character: A thorough background investigation, including fingerprinting, is required. Applicants must have a reputation for honesty and trustworthiness. Felony law convictions will be disqualifying and except for a limited number of minor traffic offenses, misdemeanor convictions may be disqualifying. Candidates must pass a thorough background investigation.

Minimum Age: 18 years of age by the final filing date.

Psychological Examination: Emotional and mental condition shall be evaluated by psychologist that meets the applicable education and training requirements as set forth by the Commission of Peace Officer Standards and Training. Evaluation is designed for the pre-employment psychological screening of applicants to determine suitability as a peace officer.

Knowledge of: grammar and spelling; principles of community-oriented policing.

Ability to: give clear verbal instructions/directions, testify, and other oral communication; understand and follow oral instructions from others; understand facility forms, reports, manuals and laws pertaining to corrections; accurately observe, recall, and report behavior; maintain discipline without causing unnecessary tension; work with others and interact with diverse individuals and groups; have tolerance for the stress of working in a potentially dangerous environment; have tolerance of highly structured, regimented work environment; maintain self-control when confronted with verbal harassment or threats; stay calm and respond with composure in emergencies; work under close supervision; obey authority; perform repetitive tasks effectively or tolerate long periods of inactivity; establish effective interpersonal relationships at all organizational levels and with the public.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.