

PUBLIC WORKS MAINTENANCE WORKER II

Definition:

Under general supervision, to assist in the field and with office work related to public works facility maintenance, waste transfer, waste diversion, hazardous waste exclusion, and community awareness; perform a variety of skilled and unskilled tasks in the construction and maintenance of county roads; to service and operate road maintenance equipment; to assist with training of other Public Works Maintenance Workers; and do related work as required.

Distinguishing Characteristics

The Public Works Maintenance Worker II classification is the journey level of the flexible classification series of Public Works Maintenance Workers. Incumbents work independently with minimal supervision in the performance of a wide variety of semi-skilled job duties including, the operation of equipment, road construction and maintenance, and the performance of more advanced field and office work. The Public Works Maintenance Worker II is distinguished from the Public Works Maintenance Worker I in that the Public Works Maintenance Worker II is fully trained in the operation of heavy and light equipment. Most tasks performed by Public Works Maintenance Workers require substantial physical labor.

Incumbents may work within various locations in a predesignated geographical location and/or during evenings, nights and weekends.

Advancement to level III is considered on a merit basis and is subject to recommendation of the Department Head and approval by the Human Resources Division.

Essential Functions:

- Operates small transfer stations and diversion areas which may include opening and closing the site, calculating and collecting appropriate fees; preparing customer receipts; directing site customers to the proper area; operating diversion programs; checking loads to exclude hazardous wastes and other inappropriate material; and maintaining the facilities in a clean and orderly condition.
- Receives and processes hazardous waste at the Special Waste Facility.
- Researches and classifies hazardous waste inventories.
- Operates a variety of equipment such as commercial trucks, small tire cutters, vacuum pumps, overhead cranes, forklifts, skid loaders, stationary compactors, vehicles off road, road construction and maintenance equipment, tractors, truck mounted loaders, rubber-tired rollers, wheel loaders, and compressors, and other equipment, as necessary.
- Assists in the operation and maintenance of heavy equipment.
- Assists in the operation of medium volume transfer stations and diversion areas.
- Assists in the use of tools and instruments for conducting environmental sampling and testing.
- Performs field work for data collection.
- Reviews, comprehends, and applies applicable laws, codes, rules and regulation as it relates to public works functions.
- Inspects programs for compliance with regulations and contracts.

- Maintains required logs and prepares related reports.
- Maintains required files and record.
- Investigates complaints.
- Performs duties in all weather conditions and works with exposure to unpleasant and potentially hazardous conditions.
- Performs extensive physical activity including the movement of heavy objects; and collection, removal, and disposal of waste debris.
- Performs such semi-skilled tasks as servicing equipment and acting as a carpenter's or mechanic's helper.
- Responds to road emergencies or other work-related emergencies as required.
- May operate heavy equipment, conduct environmental sampling and utilize testing instruments as required.
- May oversees work release crews used in a variety of activities.
- May be assigned to work in the paint and sign section preparing surfaces to be painted, installing and repairing signs and barricades, and under supervision apply paint by brush or spray equipment and perform related work.
- May perform such unskilled tasks as cutting brush, cleaning culverts, patching, oiling, and sealing road surfaces, and other related unskilled tasks.
- Performs other job related duties as assigned. Incumbents must have the ability to perform the essential functions of the job.

Employment Standards:

Thirty (30) semester or forty-five (45) quarter units of college course work from an accredited college or university.

OR

High School Diploma, G.E.D., or equivalent and one (1) year of work related experience.

OR an equivalent combination of education and experience sufficient to obtain the knowledge and skill to successfully perform the essential duties of the job.

Additional Requirements: Possession of a valid California Motor Vehicle License.

Some Positions May Require: Possession of a valid Class A or Class B California Driver's License. Successfully complete a 40-hour Hazwoper training program within 6 months of hire or be terminated.

Knowledge of: basic arithmetic; common scales, weights and measurements; tools and materials commonly used in road construction and maintenance; and the operation of tools and gasoline-powered construction and maintenance equipment.

Ability to: collect and receipt monies; safely perform a variety of highway maintenance tasks; operate diversified highway equipment skillfully; safely operate small tools and equipment; mechanical aptitude; physical strength, agility, and endurance; communicate both orally and in writing sufficient to exchange or convey information and to receive work direction; maintain effective work relationships; operate a personal computer and a variety of software applications; and maintain complete and accurate records.

A background check may be conducted for this classification.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.

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