

PARK SECURITY OFFICER

Definition:

Under direction, greets, assists and provides information to the public in the performance of routine duties; patrols and provides security and safety to the public and park facilities on a limited term basis as needed by the Parks Department.

Distinguishing Characteristics

This classification is established for the employment of extra help or seasonal temporary help in the Parks Department. Incumbents in this classification are not peace officers and do not carry firearms. Incumbents may issue misdemeanor citations for violations committed within properties administered by the Parks Department.

Employees in this classification will be required to work evenings, nights, weekends and holidays.

Essential Functions:

- Patrols designated areas to ensure the safety of the public, park resources and facilities.
- Provides information, responds to questions and explains park policies and regulations to the public.
- Summons assistance from and reports criminal activities to law enforcement agencies.
- Maintains records and completes reports of actions taken.
- Assists Park Rangers in various preliminary investigations.
- Responds to situations, including emergencies involving public safety and the protection of property; including the administration of first aid prior to the arrival of other agencies.
- Participates in providing input which may lead to developing recommendations for changes to improve personal safety, protect public property and crime prevention/security functions.
- Assists with fleet maintenance.
- Collects various park fees and makes deposits.
- May issue citations for infractions or other violations and, under supervision, assist in transportation of detainee(s) and complete required reports. May be required to testify in court.
- May assist law enforcement agencies, as needed.
- Performs other related duties as required.

Employment Standards:

High School Diploma, G.E.D. or equivalent.

Possession of a valid California Class C Drivers License.

Possession of a valid Standard First Aid and a valid Cardiopulmonary Resuscitation (CPR) certificate are required at the time of appointment.

PHYSICAL REQUIREMENTS:

Physical Exam: Passing of a medical exam by the County is required.

Vision: Correctable to 20/20.No color deficiency or permanent/progressive eye abnormalities.

Hearing: Correctable to normal standards.

Character: Appointees will be fingerprinted and required to pass a limited background investigation.

Knowledge of: park and aquatic practices and operations; general principles of park patrol, safety and park law enforcement; Standard First Aid and CPR techniques; and collecting, receipting and accounting for money.

Ability to: establish and maintain effective working relationships; deal with the public and other interested parties; think and react quickly and adapt an effective course of action; operate law enforcement and safety equipment; understand and follow written and oral directions; read, interpret and understand state laws and county ordinances; write clear, grammatically correct and concise reports; and perform general mathematical calculations.

All Kern County employees are designated “Disaster Service Workers” through state and local laws (CA Government Code Sec. 3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services.) As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable following a significant emergency or disaster.