

FIRE PREVENTION SPECIALIST II

Definition:

Under supervision, to perform a variety of routine fire prevention, training and hazardous materials disclosure work.

Distinguishing Characteristics

Incumbents are given journey-level assignments and are expected to complete them without direct supervision. This class differs from Fire Prevention Specialist I in terms of increased responsibility and complexity of work assignments.

Essential Functions:

- Performs difficult and complex field checks of fire prevention systems including, but not limited to, hydrant flow test, fire sprinkler system check, access requirements.
- Performs hazard reduction/weed abatement inspections to ensure compliance with federal, state and local standards.
- Participates in fire safety, emergency medical services and hazardous materials disclosure, training and education programs.
- Researches and assesses federal, state and local policies, procedures, codes and ordinances.
- Gathers and correlates hydrant information such as location size, type, water pressure and flow rates, and updates water maps as directed.
- Provides fire prevention and hazardous materials disclosure information to the public, department personnel, and other related agencies.
- Assists in developing procedures for and coordination of hazardous materials disclosure program.
- Evaluates information provided on disclosure forms and assigns fees.
- Interprets policies, procedures, and documents relating to types of chemicals and requirements of the disclosure ordinance.
- Determines if business plan is required.
- Reviews, evaluates, and processes business emergency plans.
- Assists in developing, producing, coordinating and maintaining hazardous material data on facilities in Kern County's jurisdictional area.
- Assists in gathering and correlating statistical information.
- Writes reports based on field notes.
- Assists in filing and record keeping.
- Assists fire prevention officers and inspectors with office coverage.
- May assist Fire Department personnel on fire prevention practices and hazardous materials disclosure.
- Researches new legislation affecting the Kern County Fire Department.
- Performs other job-related duties as required.

Employment Standards:

Successful completion of 30 semester units of 45 quarter units of college with at least one (1) course in one of the following fields of study; Engineering, Fire Science or Physical Science, and one (1) year of experience performing a variety of routine fire prevention or hazardous materials disclosure inspections; OR one (1) year as a Fire Prevention Specialist I. One (1) additional year of experience may substitute for the education requirement.

Valid Class C California Driver's License required at the time of appointment.

Knowledge of: principals and practices of fire safety inspection and hazardous materials disclosure; research methods.

Ability to: read and interpret parcel maps; read and interpret legal text; express ideas clearly and concisely both orally and in writing; perform simple arithmetical and algebraic calculations; use tact and good judgment in contacts with the public and state and county agencies and officials.

A background check may be conducted for this classification.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec. 3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.