

BEHAVIORAL HEALTH UNIT SUPERVISOR II

Definition:

Under general direction, supervises and coordinates the activities of subordinate mental health clinical staff engaged in case management or counseling within the Behavioral Health and Recovery Services.

Distinguishing Characteristics

Behavioral Health Unit Supervisor II is the second level in the flexible classification series of Behavioral Health Unit Supervisor I/II. Behavioral Health Unit Supervisor II incumbents are required to be licensed by the State of California as a Physician, Clinical Psychologist, Marriage and Family Therapist (MFT), Licensed Clinical Social Worker (LCSW) or Licensed Professional Clinical Counselor (LPCC) qualified to provide clinical supervision to interns/associates, or as a Registered Nurse (RN). Behavioral Health Unit Supervisor I incumbents are not licensed to provide clinical supervision to interns/associates.

Essential Functions:

- Plans, develops and maintains an on-going program of mental health services.
- Directs the activities of subordinate employees; supervises the activities of professional staff assigned to the Mental Health programs; trains, assigns, supervises and evaluates professional and technical personnel; interviews potential employees.
- Establishes and maintains cooperative relationships with other units, agencies and programs; serves as liaison representative with other agencies and with community members.
- Is responsible for a specialized caseload; determines clients' needs for and compliance with treatment programs; prepares case histories and participates in diagnostic studies, treatment, rehabilitation, evaluation and follow-up of clients; conducts interviews with clients and their relatives; assists clients in the location and utilization of treatment, case work and community services.
- Consults with psychiatrists, psychologists and professional staff and private agencies engaged in client treatment.
- Undertakes or assists in crisis intervention and case evaluations; performs individual and group counseling or crisis intervention; may be instrumental in the hospitalization of patients on a voluntary or non-voluntary basis.
- Assists in the development of policies and procedures.
- Attends meetings and conferences; serves as a member on designated boards and committees; participates in committee activities

- Prepares and presents reports; prepares correspondence; keeps records and maintains charts.
- Gathers and interprets data.

Other Functions

- Participates in research and mental health education programs.
- Performs other related duties as required.

Employment Standards:

Licensure in the State of California as a Clinical Psychologist and one (1) year full-time experience in supervisory, administrative or consultative capacity.

OR

Licensure in the State of California as a Physician, Licensed Clinical Social Worker (LCSW), Marriage and Family Therapist (MFT), or Licensed Professional Clinical Counselor (LPCC) AND two (2) years full-time supervised clinical experience in a psychiatric setting or a mental health program, one (1) year of which must have been in a supervisory, administrative or consultative capacity.

OR

Licensure as a Registered Nurse (RN) AND four (4) years full-time nursing experience in a psychiatric setting or a mental health program, two (2) years of which must have been in a supervisory, administrative or consultative capacity.

OR

Licensure as a Registered Nurse (RN) AND two (2) years full-time nursing experience in a psychiatric setting or a mental health program, one (1) year of which must have been in a supervisory, administrative or consultative capacity AND possess and maintain a valid American Nurses Credentialing Center (ANCC) certification in Psychiatric or Mental Health Nursing. Failure to maintain a current and valid certification may result in disciplinary action, up to and including termination.

Dependent upon assignment, applicants maybe required to pass an extensive background investigation and be fingerprinted. Disqualification for felony, misdemeanor, and traffic offenses will be assessed on a case-by-case basis.

A valid California Class "C" Driver's License is required at the time of appointment.

Knowledge of: adult mental illnesses and current methods and trends for their assessment and treatment; the principles, procedures, techniques, trends and literature of psychiatric treatment and case management; social aspects of mental and emotional disturbances and mental illness; crisis intervention techniques and consultation; techniques of program planning, development and evaluation; patients' rights, regulations and practices; mental health law including Government Code Section 5150 and related regulations.

Ability to: plan and direct the work of others; gather and analyze data; prepare clear, accurate and concise reports and correspondence; work effectively with staff, clients and the public; establish and maintain confidence and cooperation of co-workers, clients and the public.

A background check may be conducted for this classification.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.