

BEHAVIORAL HEALTH UNIT SUPERVISOR I

Definition:

Under general direction, supervises and coordinates the activities of subordinate staff engaged in case management or counseling within the Behavioral Health and Recovery Services Department.

Distinguishing Characteristics

Behavioral Health Unit Supervisor I is the first level in the flexible classification series of Behavioral Health Unit Supervisor I/II. In consultation with medical staff this classification functions as a working supervisor within the Behavioral Health and Recovery Services Department's programs. Incumbents are responsible for the training and supervision of subordinate staff and the supervision of professional staff.

Essential Functions:

- Supervises the activities of professional staff assigned to the Mental Health programs.
- Directs the activities of subordinate employees and serves as liaison representative with other agencies.
- Schedules and conducts training of subordinate staff.
- Consults with psychiatrists, psychologists and professional staff and private agencies engaged in patient treatment.
- Explains the Mental Health Department's programs to agencies and community members.
- Attends meetings and conferences; participates in committee activities.
- Is responsible for a specialized caseload.
- Conducts interviews with patients and their relatives.
- Prepares case histories and participates in diagnostic studies, treatment, rehabilitation, evaluation and follow-up of patients.
- Assists patients in the location and utilization of treatment, case work and community services.
- Performs other related duties as required.
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Employment Standards:

Licensure in the State of California as a Licensed Clinical Social Worker or Marriage and Family Therapist or Licensed Professional Clinical Counselor AND one (1) year full-time supervised clinical experience in a mental health setting.

OR

Master's Degree from an accredited college or university, with a major in Psychology, Sociology, Counseling, Social Work or a related field AND registered with the State of California as an Associate Clinical Social Worker, Marriage and Family Therapist Intern or Pre-Licensed Professional Clinical Counselor AND two (2) years full-time supervised clinical experience in a mental health setting providing direct counseling or direct psychotherapy. Failure to maintain a current and valid registration may result in disciplinary action, up to and including termination. A California license as a Licensed Clinical Social Worker (LCSW), Marriage and Family Therapist (MFT) or Licensed Professional Clinical Counselor (LPCC) must be obtained within six (6) years of initial registration.

OR

Completion of all Psychology doctoral coursework and completion of a Psychology Internship from an Association of Psychology Postdoctoral and Internship Centers (APPIC) program AND one (1) year postdoctoral supervised professional experience. Pre-doctoral psychology candidates cannot be employed to provide mental health services unless they obtain a Mental Health Professional Licensing Waiver from the California Department of Health Care Services (DHCS). A waiver granted may not exceed five years from the date of initial issuance of waiver. A California license as a Licensed Psychologist must be obtained within five (5) years from the initial date of issuance of Mental Health Professional Licensing Waiver to continue to qualify to perform mental health services under this job description.

Dependent upon assignment, applicants may be required to pass an extensive

background investigation and be fingerprinted. Disqualification for felony, misdemeanor, and traffic offenses will be assessed on a case-by-case basis.

Possession of a valid California Motor Vehicle Driver's License.

Knowledge of: the principles of mental health; laws, rules regulations and ethics governing a public mental health agency and the Board of Behavioral Sciences; confidentiality standards and HIPAA regulations; procedures, techniques, trends and literature of psychiatric treatment and case management; social aspects of mental and emotional disturbances and mental illness; the scope of activities of health and welfare agencies.

Ability to: plan and direct the work of others; establish and maintain confidence and cooperation of co-workers, patients and the public; interpret data, write clear, accurate and concise reports and report to work as scheduled.

A background check may be conducted for this classification.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.

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