

PUBLIC WORKS MAINTENANCE WORKER III

Definition:

Under direction, to assist in the field and with office work related to public works facility maintenance, waste transfer, waste diversion, hazardous waste exclusion, and community awareness; perform a variety of skilled and unskilled tasks in connection with the construction and maintenance of county roads; to service and operate heavy road maintenance and construction equipment; and do related work as required.

Distinguishing Characteristics

The Public Works Maintenance Worker III classification is the lead level of the flexible classification series of Public Works Maintenance Worker. Incumbents perform a wide variety of lead level to advanced level duties including the operation and maintenance of heavy road and construction equipment in support of public works. Public Works Maintenance Worker III's also assist in training other Public Works Maintenance Workers and direct the work of staff in the absence of a supervisor. Most tasks performed by Public Works Maintenance Workers require substantial physical labor.

Incumbents may work within various locations in a predesignated geographical location and/or during evenings, nights and weekends.

Essential Functions:

- Operates small transfer stations and diversion areas which may include opening and closing the site, calculating and collecting appropriate fees; preparing customer receipts; directing site customers to the proper area; operating diversion programs; checking loads to exclude hazardous wastes and other inappropriate material; and maintaining the facilities in a clean and orderly condition.
- Receives and processes hazardous waste at the Special Waste Facility.
- Researches and classifies hazardous waste inventories.
- Operates a variety of equipment such as commercial trucks, small tire cutters, vacuum pumps, overhead cranes, forklifts, skid loaders, stationary compactors, vehicles off road, and others, as necessary.
- Operates and maintains heavy equipment.
- Assists in the operation of medium volume transfer stations and diversion areas.
- Assists in the use of tools and instruments for conducting environmental sampling and testing.
- Reviews, comprehends, and applies applicable laws, codes, rules and regulations as it relates to public works functions.
- Performs duties in all weather conditions and works with exposure to unpleasant and potentially hazardous conditions.
- Inspects programs for compliance with regulations and contracts.
- Performs collection, removal, and disposal of waste debris.
- Maintains required logs, files and records; and prepares related reports.
- Performs field work for data collection.

- Investigates complaints and provides supervisor with updates.
- Oversees work release crews used in a variety of activities.
- As assigned, operates varied road construction and maintenance equipment and performs both skilled and unskilled manual tasks.
- Drives trucks of unlimited capacity.
- Operates one or several of the following types of road construction and maintenance equipment: Wheel and track-type tractors, motor graders, rollers, power shovels, loaders, and motorized street sweepers.
- Services equipment used in work and makes minor repairs.
- Performs extensive physical activity including the movement of heavy objects.
- Performs duties in all weather conditions and works with exposure to unpleasant and potentially hazardous conditions.
- Responds to road emergencies or other work-related emergencies as required.
- May act as supervisor in the absence of the Public Works Maintenance Supervisor.
- May conduct environmental sampling and utilize testing instruments as required.
- May perform such unskilled tasks as cutting brush, cleaning culverts, patching and sealing road surfaces, and operating light maintenance equipment.
- Performs other job related duties as assigned. Incumbents must have the ability to perform the essential functions of the position.

Employment Standards:

Sixty (60) semester or (90) ninety quarter units of college course work from an accredited college or university.

OR

High School Diploma, G.E.D., or equivalent, and two (2) years or work related experience.

OR an equivalent combination of education and experience sufficient to obtain the knowledge and skill to successfully perform the essential duties of the job.

Additional Requirements: Possession of a valid Class C California Driver's License.

Some Positions May Require: Incumbents may be required to successfully complete a 40-hour Hazwoper training program within 6 months of hire or be terminated.

Possession of a valid Class A or Class B California Driver's License OR a Qualified Applicator Certificate.

Knowledge of: basic arithmetic; common scales, weights and measurements; tools and materials commonly used in road construction and maintenance; and the operation of tools and gasoline or diesel-powered construction and maintenance equipment.

Ability to: collect and receipt monies; perform a variety of highway maintenance tasks; operate diversified highway equipment skillfully; safely operating small tools and simple equipment; mechanical aptitude; physical strength, agility, and endurance; communicate both orally and in writing sufficient to exchange or convey information and to receive work direction; maintain effective work relationships; operate a personal computer and a variety of software applications; and maintain complete and accurate records.

A background check may be conducted for this classification.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.

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