

LIGHT VEHICLE DRIVER

Definition:

Under direction, drives automobiles, vans or light trucks in transporting persons and materials; runs errands, and other related duties.

Distinguishing Characteristics

Positions in this classification operate motor vehicles to transport people and various materials to specified locals and destinations. Persons transported may include personnel and released inmates; safe operation of assigned vehicles is essential.

Essential Functions:

- Drives persons as directed to specified locations.
- Picks up and delivers supplies, parts and material; makes storeroom pickups and deliveries; delivers mail and inter-office messages; delivers messages and materials to field personnel.
- Collects and delivers books to branch libraries; delivers food to designated locations.
- Performs various custodial duties around institution, warehouses or yards; collects and disposes or rubbish.
- Maintains records and logs.
- Performs other job-related duties as required.

Employment Standards:

One (1) year of full time employment driving automobiles or light duty trucks.

Possession of a valid, unrestricted California Class C or B driver's license may be required dependent upon assignment.

Upon an offer of employment applicants may be required to submit a copy of their Department of Motor Vehicles driver's record.

Knowledge of: the California Motor Vehicle Code; the operation and maintenance of light vehicle; the geography of Bakersfield and Kern County; ability to follow oral and written directions.

A background check may be conducted for this classification.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.

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