

Pool Operator

Definition:

Under direction, coordinates and implements the aquatic program and maintains an efficient and safe environment for staff and patrons at an assigned swimming facility.

This classification is a seasonal position employed during the summer months. Incumbents are working supervisors, employed on a part-time basis and are expected to work flexible hours which may include early mornings, nights, weekends and holidays.

Essential Functions:

- Responsible for pool staff assignments and scheduling; ensures daily completion of pool opening and closing;
- Oversees pool chemical and sanitation requirements;
- Plans and coordinates pool special events and is responsible for assigning staff to these events;
- Functions as a lifeguard by preventing accidents, rescues swimmers in emergencies and administers cardiopulmonary resuscitation (CPR) and other first aid;
- Ensures all recordkeeping, reports, testing and all necessary paperwork is completed correctly and submitted on time, following established guidelines;
- Collects fees, operates cash register;
- Maintains pool chemicals levels using a digital chemical system, sanitation records and requirements; cleans and maintains pool areas: desk, dressing rooms and restrooms;
- Performs minor financial and clerical tasks;
- Performs other job-related tasks as assigned.

Employment Standards:

One (1) year of experience as a lifeguard at a public or private swimming facility.

Certificates Required:

- Lifeguard Training
- Community CPR
- Standard First Aid

Knowledge of: public swimming pool operation, including general maintenance and care of a pool facility, such as testing of chemical balance of the water; lifesaving techniques, first aid, water safety and maintenance and use of lifesaving equipment, supervisory practices.

Ability to: communicate effectively, both orally and in writing; maintain accurate records on employees and maintenance activities; supervise and train others in maintenance and cleaning of equipment and facilities; train and provide guidance to staff; provides swim lesson instructions; maintain financial records and balance a cash drawer; organize staff scheduling; work

cooperatively with other department personnel and the public.

Supplemental:

A background check may be conducted for this classification.

All Kern County employees are designated “Disaster Service Workers” through state and local laws (CA Government Code Sec.3100-3109 and Ordinance Code title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.