

## **AGRICULTURAL/WEIGHTS AND MEASURES AIDE**

### **Definition:**

Under close supervision, conducts surveys, performs inspections and assists in the enforcement of the provisions of the California Food and Agricultural Code, California Business and Professions Code, and California Code of Regulations.

### **Distinguishing Characteristics:**

This classification is used only for extra-help or temporary hiring. Due to the temporary nature of employment, it is expected that opportunities for extensive training will not be available. Duties will include assisting licensed staff and/or working independently in a limited capacity in the performance of services, inspections, and surveys as required by law.

### **Essential Functions:**

- Deploys, inspects, services and maintains insect detection traps in urban and rural areas;
- Conducts plant, animal, and insect surveys and records findings using global positioning equipment;
- Operates personal computer to input data using a variety of related software;
- Maintains necessary records of work performed and prepares reports;
- Inspects, tests, and seals weighing devices such as truck, industry, livestock, prescription, and retail scales;
- Inspects, tests, and seals measuring devices such as gasoline and diesel dispensers, truck meters, taxi meters and water dispensing devices;
- Inspects, tests, and seals electric, gas, vapor, and water meters not controlled by public utilities;
- Inspects petroleum storage containers, storage tanks and price signs for proper labeling; samples petroleum products for quality;
- Makes retail purchase of commodities to compare the actual weight, measure or count price with marked or scanned contents.

### **Other Functions:**

- Performs other related tasks as required.

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec. 3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services.) As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable following a significant emergency or disaster.

**Employment Standards:**

High School Diploma, G.E.D. or equivalent, or a combination of education and experience sufficient to obtain the knowledge and skills to successfully perform the essential functions of the job.

Possession of a valid Class C California driver's license is required. A Class A or Class B California driver's license may be required depending upon assignment.

**Knowledge of:** agriculture commodities; insect pests; plant pests; scientific principles underlying the operation of common weighing and measuring devices; reading maps and mapping locations is desirable.

**Ability to:** understand oral and written instructions; communicate effectively both orally and in writing; operate a personal computer and related software; conduct surveys and agricultural tests; keep records and prepare reports; perform moderate manual labor; and move calibrated weights.