

County of Kern

AUTHORIZATION TO DESTROY RECORDS

**Reminders: *Complete each box/column on EVERY PAGE. *Use at least 10 pitch font - nothing smaller.
*Limit a request to 20 pages.**

1. Date: 7/17/2026		2. Department: Kern Behavioral Health and Recovery Services		3. Preparer's Name and Contact: Yajaira Esparza Phone: 868-1792	
4. Records Center or Dept. Records Box No. or "n/a":		5. Title/Description <u>and</u> Inclusive Dates of Records:			6. Disposition Authority:
Boxes 1-187		Mental Health & Substance Abuse records of adults, which have been inactive for ten (10) years; Last date of service is prior to 12/31/2014. Mental Health records of minors who are 22 years of age and have been inactive for ten (10) years; last date of service is prior to 12/31/2014.			Per Government Code 26202
Boxes #79-107		Ebony Counseling records of adults, which have been inactive for ten (10) years; Last date of service is prior to 12/31/2014.			Per Government Code 26202

7. Department Head Signature:

To the best of my knowledge, retention of the above-identified records is no longer necessary nor required for County purposes, including but not limited to, litigation.



9. County Auditor-Controller Approval Signature:



8. County Counsel Approval Signature:



10. Board of Supervisors Approval
- Chairman's Signature:
