

County of Kern

AUTHORIZATION TO DESTROY RECORDS

**Reminders: *Complete each box/column on EVERY PAGE. *Use at least 10 pitch font - nothing smaller.
*Limit a request to 20 pages.**

1. Date: 8/6/2026		2. Department: 2190 - Public Defender		3. Preparer's Name and Contact: Sarah Martinez Phone: (661) 868-4747	
4. Records Center or Dept. Records Box No. or "n/a":	5. Title/Description <u>and</u> Inclusive Dates of Records:			6. Disposition Authority:	
N/A	SB 90 SVP Annual Billing - FY 2020/21			Government Code §26201	
N/A	Accounts Payable Records - FY 2020/21			Government Code §26201	
N/A	Vehicle Home Retention Logs - FY 2020/21			Government Code §26201	
N/A	Accounts Receivable Records - FY 2020/21			Government Code §26201	
N/A	PC 4750 Monthly Billings - FY 2020/21			Government Code §26201	

7. Department Head Signature:

To the best of my knowledge, retention of the above-identified records is no longer necessary nor required for County purposes, including but not limited to, litigation.



9. County Auditor-Controller Approval Signature:



8. County Counsel Approval Signature:



**10. Board of Supervisors Approval
- Chairman's Signature:**
