

Aaron Duncan
Fire Chief & Director of Emergency Services

Kern County Emergency Operations Center
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September 29, 2026

Board of Supervisors
Kern County Administrative Center
1115 Truxtun Avenue
Bakersfield, CA 93301

**PROPOSED RESOLUTION FOR AUTHORIZATION TO SUBMIT APPLICATION FOR THE
FISCAL YEAR 2025 STATE HOMELAND SECURITY GRANT AND DESIGNATION OF
AUTHORIZED AGENTS**

Fiscal Impact: None

This letter is to request your Board's authorization to submit an application for grant funds from the U.S. Department of Homeland Security made available through the California Office of Emergency Services (CalOES) on behalf of the Kern County Operational Area and authorize designated agents to sign all grant related documents.

All projects funded under this grant will be used to improve operational response and Department of Homeland Security-approved training projects for first responder agencies throughout the Kern Operational Area. Local matching funds are not required for this grant program. For audit purposes, all Homeland Security Grant purchases are administered by the Kern County Fire Department.

The Operational Area Grant Approval Authority, which is defined by grant guidelines and is comprised of the primary agencies involved in emergency preparedness and response, is authorized by grant guidance to approve the allocation of these grant funds.

County Counsel has reviewed and approved the Resolution as to form.

Therefore, IT IS RECOMMENDED that your Board adopt the attached Resolution to authorize submittal of the Fiscal Year 2025 State Homeland Security Grant Program application and authorize the County Administrative Officer, Emergency Services Manager, or Assistant Emergency Services Manager to sign all documents as necessary, subject to approval as to form by County Counsel.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Duncan", written over a horizontal line.

AARON DUNCAN
Fire Chief & Director of Emergency Services

cc: Amanda Ruiz, Sr. Fiscal and Policy Analyst

Proudly Serving the Cities of Arvin, Bakersfield, California City, Delano, Maricopa, McFarland, Ridgecrest, Shafter, Taft, Tehachapi, Wasco, and all Unincorporated Areas of Kern County

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF KERN, STATE OF CALIFORNIA**

In the matter of:

Resolution No. _____

**RESOLUTION AUTHORIZING APPLICATION
TO THE CALIFORNIA GOVERNOR'S OFFICE
OF EMERGENCY SERVICES FOR FUNDS
UNDER THE FISCAL YEAR 2025 STATE
HOMELAND SECURITY GRANT PROGRAM
AND DESIGNATION OF AUTHORIZED
AGENTS**

I, NANCY ANDERSON, Clerk of the Board of Supervisors of the County of Kern, State of California, certify that the following resolution, on motion of Supervisor _____, seconded by Supervisor _____, was duly passed and adopted by the Board of Supervisors of the County of Kern at a regular meeting on the ____ day of _____, 20__, by the following vote:

AYES:

NOES:

ABSENT:

NANCY ANDERSON
County Administrative Officer
Clerk of the Board

Deputy Clerk

RESOLUTION

Section 1. WHEREAS:

(a) The California Office of Emergency Services administers the State Homeland Security Grant Program to enhance local government capability to prevent, prepare for, mitigate against, and respond to and recover from disaster whether natural or man-made; and

(b) The funding is provided through the Department of Homeland Security, and sub-granted through the California Office of Emergency Services; and

(c) Kern County Operational Area Grant Approval Authority is established through grant guidance to approve the distribution of grant funds; and

(d) Authorized agents who are not members of the grant approval authority must be designated to execute all required grant documentation on behalf of the County.

Section 2. IT IS RESOLVED by the Board of Supervisors of the County of Kern, State of California, as follows:

1. This Board approves the filing of an application for the FY25 State Homeland Security grant.

2. This Board authorizes the following personnel to execute for and on behalf of the County of Kern, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California in the FY 25 State Homeland Security Grant as managed through the California Governor's Office of Emergency Services:

- a. County Administrative Officer
- b. Emergency Services Manager
- c. Assistant Emergency Services Manager

3. The Clerk of the Board of Supervisors shall transmit copies of this Resolution to the following:

Kern County Fire Department-Office of Emergency Services
County Administrative Office
County Counsel

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