

KERN COUNTY PROBATION DEPARTMENT

Elaine D. Moore
Chief Probation Officer



September 29, 2026

Board of Supervisors
Kern County Administrative Center
1115 Truxtun Avenue
Bakersfield, CA 93301

**PROPOSED RETROACTIVE SOLE SOURCE AGREEMENT WITH
THE OPEN DOOR NETWORK TO PROVIDE SHELTER, EDUCATION,
COUNSELING, AND SUPPORT SERVICES TO DOMESTIC VIOLENCE VICTIMS**
(Fiscal Impact: \$102,560; Domestic Violence Fund; Budgeted; Discretionary)

The Kern County Probation Department is seeking Board approval of a proposed retroactive sole source Agreement with The Open Door Network, to provide shelter, counseling, education, and support services to families experiencing domestic violence. Authorization for this Agreement is found in Section 18304 of the California Welfare and Institutions Code which provides that the Board of Supervisors may fund domestic violence programs which meet the requirements of Section 18294 and 18295 of the California Welfare and Institutions Code. The Open Door Network meets these requirements.

This Agreement will be funded during FY 2026-2027 with revenues deposited in the Domestic Violence Fund. These revenues are from a portion of the marriage license fee and are specifically earmarked for this type of use. The estimated revenue to this fund will be prorated between The Open Door Network and Women's Center High Desert, Inc., based on population servicing areas. Each entity is the only organization that has a 24-hour hotline, provides the essential attributes of a shelter and any counseling the victim/family may need, education, and a multitude of support services to keep the victim/family safe, informed, and protected in the future. These organizations have met the requirements of section 18294 and 18295 and exemplify the spirit of the Code.

The Open Door Network service area for this purpose was determined to be metropolitan Bakersfield and all of Kern County, excluding California City, Mojave, Indian Wells Valley, and Taft/Maricopa area. This is the only vendor that can provide the required services in the specified geographic areas. There will be no general fund costs associated with this Agreement. The maximum amount of the Agreement is \$102,560 and it is operative from July 1, 2026 through June 30, 2027.

The Agreement is retroactive to July 1, 2026, due to an extended review process by contractor and obtaining contractor signature.

The Agreement has been reviewed and approved as to form by County Counsel. Purchasing has reviewed the justification for sole source and concurs. The County Administrative Office has reviewed this request.

Therefore, IT IS RECOMMENDED that your Board approve the proposed retroactive sole source Agreement with The Open Door Network to provide shelter, education, counseling, and support services for families experiencing domestic violence from July 1, 2026 through June 30, 2027 in an amount not to exceed \$102,560 and authorize the Chairman to sign.

Sincerely,

A handwritten signature in cursive script that reads "Elaine Moore". The signature is written in dark ink and is positioned above the printed name and title.

Elaine D. Moore
Chief Probation Officer

jsb/rlv/ml

Attachment

cc: County Administrative Officer
Auditor-Controller-County Clerk

AGREEMENT
FOR
PROGRAMS FOR FAMILIES EXPERIENCING FAMILY VIOLENCE
(Kern County – The Open Door Network)

THIS AGREEMENT, is made and entered into on _____, by and between the COUNTY OF KERN, a political subdivision of the State of California, ("**COUNTY**"), as represented by the Probation Department ("**Department**"), and THE OPEN DOOR NETWORK a California nonprofit corporation ("**PROVIDER**"), whose principal place of business is located at 1921 19th Street, Bakersfield, California 93301. COUNTY and PROVIDER may be individually referred to as "**Party**" and collectively as "**Parties.**"

RECITALS

- A. Government Code sections 31000 and 53060 permit the County Board of Supervisors to contract for the furnishing of special services with individuals specially trained and experienced and competent to perform those services; and
- B. Section 18304 of the California Welfare and Institutions Code provides that the Board of Supervisors may fund domestic violence programs which meet the requirements of section 18294 and 18295 of the California Welfare and Institutions Code; and
- C. A portion of each marriage license fee within the COUNTY is deposited into the COUNTY Domestic Violence fund to be used specifically for this type of program; and
- D. PROVIDER has received these monies for a number of years in combination with Assembly Bill 90 ("**AB-90**") funds and has demonstrated its ability to provide these services; and
- E. The citizens of Kern County benefit from this program of shelter, counseling,

education and support services to families experiencing family violence; and

- F. COUNTY'S sponsorship of this program will assist PROVIDER in carrying out its proposed program and services.

NOW, THEREFORE, in consideration of the mutual covenants, promises and undertakings contained herein, Parties agree as follows:

1. WORK TO BE PERFORMED

PROVIDER shall provide assistance to families in which domestic violence has occurred and shall act as liaison between the families and social services and programs as set forth in **EXHIBIT "A."**

2. COMPENSATION

COUNTY shall be obligated to pay PROVIDER the actual allowable direct and indirect costs, as reasonably determined by COUNTY, incurred in carrying out the programs and services described in **Section 1, WORK TO BE PERFORMED**, which shall not exceed the amount specified in **EXHIBIT "B."**

3. SCHEDULE OF PAYMENTS

The method of payment for services rendered under this Agreement shall be as follows:

- A. All payments to PROVIDER shall be made monthly, based upon PROVIDER'S actual costs incurred pursuant to this Agreement. The costs must be supported by records, including receipts, check stubs, or other documentation to support expense to be maintained by PROVIDER.
- B. The submission by PROVIDER of a claim to Department on COUNTY'S receipt of a Claim for Payment form or an invoice on PROVIDER letterhead is an express condition precedent to COUNTY's obligation to make any payment pursuant to this Agreement. A claim shall not be deemed submitted unless accompanied by

records of PROVIDER which substantiate the expenses claimed.

- C. Such claim shall be submitted to the Chief Probation Officer, or his/her designee, within ten (10) days of the close of the calendar month following PROVIDER'S provision of service. Claims submitted by PROVIDER beyond the ten (10) day period may be accepted or denied at the sole discretion of COUNTY.
- D. PROVIDER shall be liable for and accountable to COUNTY for any and all program funds improperly expended under this Agreement by PROVIDER or any officer, employee, agent or representative thereof, whether or not such officer, employee, agent or representative was acting within the scope of his/ her employment. PROVIDER shall reimburse COUNTY the amount of any such improper expenditure upon demand. If such amounts are unsuccessfully disputed, the Prime Interest Rate as published in the Wall Street Journal published on the date the dispute was settled will accrue from the first business day of repayment demand.

4. RECORDS

- A. PROVIDER shall prepare, and permit COUNTY to inspect as COUNTY deems necessary, all pertinent books, records, documents, accounting procedures and practices, and other evidence sufficient to reflect properly all costs claimed to have been incurred in the performance of this Agreement.
- B. PROVIDER must maintain for the purposes of monitoring and evaluation, statistical data relevant to program activity as requested by COUNTY, including but not limited to:
 - (i) Goals and objectives.
 - (ii) Geographical location of programs.
 - (iii) Number of clients served.
 - (iv) Disposition of persons removed.
 - (v) Monthly count of clients.
 - (vi) Critical factors affecting success or failure of the program.
- C. All records shall be retained by PROVIDER for at least two (2) years following the

completion of contract period.

5. TERM

Except for the obligation to maintain records, which shall continue as provided in **Section 4, RECORDS**, this Agreement shall have a term of one year, commencing on July 01, 2026, and ending on June 30, 2027. No obligation or expense shall be incurred by COUNTY under this Agreement after June 30, 2027.

6. MODIFICATION

- A. Should circumstances dictate deviation from the work plan described in **EXHIBIT "A,"** PROVIDER may request in writing a modification of the plan. The request shall contain justification for the change and a modified work plan and budget summary. If the modification is approved by the Department and COUNTY, the modified work plan and budget summary shall replace **EXHIBIT "A" and EXHIBIT "B."**
- B. This Agreement may be modified in writing only, signed by Parties of interest at the time of the modification.

7. TERMINATION

- A. COUNTY may terminate this Agreement for cause by giving PROVIDER written notice specifying the effective date of the termination at least ten (10) days prior thereto. The term "cause" shall include:
 - i. Failure, for any reason, of PROVIDER to fulfill in a timely and proper manner its obligations under this Agreement including compliance with the approved project and attached conditions.
 - ii. Failure of PROVIDER to submit to COUNTY reports required under this Agreement or submitting reports that are incorrect or incomplete in any material respect.
 - iii. Ineffective or improper use by the PROVIDER of funds provided under this Agreement.

- iv. Insufficient revenues accruing to the Domestic Violence Fund.
- B. PROVIDER may terminate this Agreement if COUNTY fails to comply with any provision of this Agreement. PROVIDER shall terminate the Agreement by giving ten (10) days prior written notice to COUNTY, signifying the effective date thereof.
- C. In the event of any termination, all property and finished or unfinished documents, data, studies and reports purchased or prepared by PROVIDER under this Agreement shall be disposed of according to instructions of COUNTY. PROVIDER shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in good faith prior to the notice of termination in satisfactory performance of the Agreement. Notwithstanding the above, PROVIDER shall not be relieved of liability to COUNTY for damages sustained by COUNTY by virtue of any breach of the Agreement by PROVIDER, and COUNTY may withhold any reimbursement to PROVIDER for the purpose of set off until such time as the exact amount of damages due COUNTY from PROVIDER is agreed upon or otherwise determined.
- D. Notwithstanding the foregoing, PROVIDER's failure to comply with the terms of this Agreement, Federal, State and local laws, regulations, licenses and directives with respect to the provision of mental health services, or directions by or on behalf of COUNTY issued pursuant hereto, shall constitute a material breach hereof and COUNTY may terminate this Agreement immediately.
- E. COUNTY'S failure to exercise the aforementioned rights of termination shall not constitute a waiver of its rights. Such rights may be exercised at any subsequent time.
- F. This Agreement is subject to the COUNTY's funding of this program. In the event that funds representing PROVIDER's compensation and reimbursement for expenses for the services provided pursuant to this Agreement are not appropriated within the approved COUNTY budget in any fiscal year, this Agreement shall be deemed terminated and shall be of no further force or effect as of the date COUNTY's budget is approved. COUNTY will endeavor to provide PROVIDER with notice of any such action.

8. NOTICE

- A. All notices required or provided for in this Agreement shall be provided to the Parties at the following addresses, by personal delivery or deposit in the U.S. Mail, postage prepaid, registered or certified mail, addressed as specified below. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) days after deposit. A Party may change the address to which notice is to be given by giving notice as provided below.

To COUNTY: Kern County Probation Department
Chief Probation Officer
2005 Ridge Road
Bakersfield, CA 93305

To PROVIDER: The Open Door Network
Lauren Skidmore, CEO
1921 19th Street
Bakersfield, CA 93301

- B. Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this Agreement by personal service.

9. COMPLIANCE WITH LAWS

PROVIDER and COUNTY shall both comply with all applicable laws, ordinances, codes, or regulations of the Federal, State, and local government.

10. INDEMNIFICATION

PROVIDER agrees to indemnify, defend and hold harmless COUNTY and COUNTY's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not

limited to, reasonable attorney's fees of County Counsel and counsel retained by COUNTY, expert fees, cost of staff time, and investigation costs) of whatever kind or nature, which arise out of or are in any way connected with any act or omission of PROVIDER or PROVIDER's officers, agents, or employees, independent contractors, sub-contractors of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include bodily and personal injury or death to any person or persons; damage to any property, regardless of where located, including the property of COUNTY; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this agreement on behalf of PROVIDER by any person or entity.

11. INSURANCE

PROVIDER, in order to protect COUNTY and its board members, officials, agents, officers, and employees against all claims and liability for death, injury, loss and damage as a result of PROVIDER's actions in connection with the performance of PROVIDER's obligations, as required in this Agreement, shall secure and maintain insurance as described below. PROVIDER shall not perform any work under this Agreement until PROVIDER has obtained all insurance required under this section and the required certificates of insurance and all required endorsements have been filed with the COUNTY's authorized insurance representative. Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of the insurance requirements set forth herein. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, PROVIDER shall supply proof that such person is an authorized representative thereof, and is authorized to bind the named underwriter(s) and their company to the coverage, limits and termination provisions shown thereon. PROVIDER shall promptly deliver to the COUNTY's authorized insurance representative a certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the term specified herein. Such certificates and endorsements shall be delivered to the COUNTY's authorized insurance representative not less than thirty (30) days prior to the expiration date of any policy and bear a notation evidencing payment of the premium thereof if so requested. PROVIDER shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any claim by PROVIDER or COUNTY as an additional insured.

A. **Workers' Compensation Insurance Requirements** – PROVIDER shall submit written proof that the PROVIDER is insured against liability for workers' compensation in accordance with the provision of Section 3700 of the Labor Code.

- (1) In signing this Agreement, PROVIDER makes the following certification, required by Section 1861 of the Labor Code: "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provision before commencing the performance of the work of this Agreement."
- (2) PROVIDER shall require any sub-contractor to provide workers' compensation for all of the sub-contractor's employees, unless the sub-contractor's employees are covered by the insurance afforded by PROVIDER. If any class of employees engaged in work or services under this Agreement is not covered by Labor Code Section 3700, PROVIDER shall provide and/or require each sub-contractor to provide adequate insurance for the coverage of employees not otherwise covered.
- (3) PROVIDER shall also maintain employers' liability insurance with limits of one million dollars (\$1,000,000) for bodily injury or disease.

B. **Liability Insurance Requirements**

- (1) PROVIDER shall maintain in full force and effect, at all times during the term of the Agreement, the following Insurance:
 - (a) **Commercial General Liability Insurance** including, but not limited to, Contractual Liability Insurance (specifically concerning the indemnity provisions of this Agreement with the COUNTY), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of PROVIDER's performance of work under this Agreement. The Commercial General Liability insurance shall contain no exclusions

or limitation for independent contractors working on the behalf of the named insured. PROVIDER shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by law following termination of this Agreement. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate. If the Commercial General Liability policy is not endorsed to include affirmative coverage for sexual abuse or molestation, PROVIDER shall obtain and maintain a policy covering sexual abuse or molestation. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least one million dollars (\$1,000,000) per occurrence or claim and two million dollars (\$2,000,000) aggregate.

(b) **Automobile Liability Insurance** against claims of Personal Injury, (including bodily injury and death) and Property Damage covering all owned, leased, hired and non-owned vehicles used in the performance of services pursuant to this Agreement with minimum limits for Bodily Injury and Property Damage Liability of one million dollars (\$1,000,000) each occurrence and one million dollars (\$1,000,000) aggregate. Such insurance shall be provided by a business or commercial vehicle policy.

(c) **Professional Liability (Errors and Omissions) Insurance**, for liability arising out of, or in connection with, the performance of all required services under this Agreement, with coverage equal to the policy limits, which shall be at least one million dollars (\$1,000,000) per claimant and two million dollars (\$2,000,000) aggregate.

(2) The Commercial General Liability and Automobile Liability Insurance required in this sub-section B. shall include an endorsement naming the COUNTY and COUNTY's board members, officials, officers, agents and employees as additional insured's for liability arising out of this Agreement and any operations related thereto. Said endorsement shall be provided

using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on such other forms which provide coverage at least equal to or better than form CG 20 10 11 85.

- (3) Any self-insured retentions in excess of one hundred thousand dollars (\$100,000) must be declared on the Certificate of Insurance or other documentation provided to COUNTY and must be approved by the COUNTY Risk Manager.
- (4) If any of the insurance coverage's required under this Agreement is written on a claims-made basis, PROVIDER, at PROVIDER's option, shall either (i) maintain said coverage for at least three (3) years following the termination of this Agreement with coverage extending back to the effective date of this Agreement; (ii) purchase an extended reporting period of not less than three (3) years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.
- (5) Prior to PROVIDER commencing any of its obligations under this Agreement, evidence of insurance, in compliance with the requirements above, shall be furnished to the COUNTY by Certificate of Insurance. Receipt of evidence of insurance that does not comply with above requirements shall not constitute a waiver of the insurance requirements set forth above.

- C. **Cancellation of Insurance** – The above stated insurance coverage's required to be maintained by PROVIDER shall be maintained until the completion of all of PROVIDER's obligations under this Agreement except as otherwise indicated herein. Each insurance policy supplied by the PROVIDER shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after ten (10) days written notice by PROVIDER in the case of non-payment of premiums, or thirty (30) days written notice in all other cases. This notice requirement does not waive the insurance requirements stated herein. PROVIDER shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-

renewed, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.

- D. All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved by the COUNTY Risk Manager.
- E. If PROVIDER is, or becomes during the term of this Agreement, self-insured or a member of a self-insurance pool, PROVIDER shall provide coverage equivalent to the insurance coverages and endorsements required above. COUNTY will not accept such coverage unless the COUNTY determines, in its sole discretion and by written acceptance, that the coverage proposed to be provided by PROVIDER is equivalent to the above-required coverages.
- F. All insurance afforded by PROVIDER pursuant to this Agreement shall be primary to and not contributing to all insurance or self-insurance maintained by the COUNTY. An endorsement shall be provided on all policies, except professional liability/errors and omissions, which shall waive any right of recovery (waiver of subrogation) against the COUNTY.
- G. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve PROVIDER for any liability, whether within, outside, or in excess of such coverage, and regardless of solvency or insolvency of the insurer that issues the coverage, nor shall it preclude COUNTY from taking such other action as is available to it under any other provision of this Agreement or otherwise in law.
- H. Failure by PROVIDER to maintain all such insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by PROVIDER. COUNTY, at its sole option, may terminate this Agreement and obtain damages from PROVIDER resulting from said breach. Alternatively, COUNTY may purchase such required insurance coverage, and without further notice to PROVIDER, COUNTY shall deduct from sums due to PROVIDER any premiums and associated costs advanced or paid by COUNTY for such insurance. If the balance of monies obligated to PROVIDER pursuant to this Agreement is insufficient to reimburse

COUNTY for the premiums and any associated costs, PROVIDER agrees to reimburse COUNTY for the premiums and pay for all costs associated with the purchase of said insurance. Any failure by COUNTY to take this alternative action shall not work to relieve PROVIDER of its obligation to obtain and maintain the insurance coverages required by this Agreement.

12. INDEPENDENT CONTRACTOR

In the performance of services under this Agreement, PROVIDER shall be, and acknowledges that PROVIDER is in fact and law, an independent contractor and not an agent, partner, or employee of COUNTY. PROVIDER has and retains the right to exercise full supervision and control over the manner and methods of providing services to COUNTY under this Agreement. PROVIDER retains full supervision and control over the employment, direction, compensation, and discharge of all persons assisting PROVIDER in the provision of services under this Agreement. With respect to PROVIDER'S employees, if any, PROVIDER shall be solely responsible for payment of wages, benefits and other compensation, compliance with all occupational safety, welfare and civil rights laws, tax withholding and payment of employment taxes, whether federal, state or local, and compliance with any and all other laws regulating employment. With respect to PROVIDER, COUNTY shall not be responsible for tax withholding and payment of employment taxes, whether federal, state or local, or compliance with any and all other laws regulating employment.

13. DRUG FREE WORK PLACE

PROVIDER shall comply with COUNTY's policy of a drug free work place. PROVIDER shall not unlawfully manufacture, distribute, dispense, possess, or use controlled substances, including but not limited to marijuana, heroin, cocaine, and amphetamines at any of PROVIDER's facilities or work sites. Violation of this provision shall constitute a material breach of this Agreement.

14. SEXUAL HARRASSMENT – HOSTILE WORK

PROVIDER has a duty to protect persons performing services hereunder from unwelcome sexual conduct severe or pervasive enough that it alters the condition of employment or

creates a hostile work environment. Therefore, PROVIDER must establish and maintain a policy against any and all forms of sexual harassment, to be reviewed by COUNTY.

15. IMMIGRATION REFORM and CONTROL ACT

PROVIDER acknowledges that PROVIDER, and all sub-contractors hired by PROVIDER to perform services under this Agreement, are aware of and understand the Immigration Reform and Control Act ("IRCA"). PROVIDER is and shall remain in compliance with IRCA and shall ensure that any sub-contractors hired by PROVIDER to perform services under this Agreement are in compliance with the IRCA. In addition, PROVIDER agrees to indemnify, defend and hold harmless the COUNTY, its agents, officers and employees, from any liability, damages or causes of action arising out of or relating to any items that PROVIDER's employees, or the employees of any sub-contractor hired by PROVIDER, are not authorized to work in the United States for PROVIDER or its sub-contractor and/or any other claims based upon alleged IRCA violations committed by PROVIDER or PROVIDER'S sub-contractor(s).

16. POLITICAL/ RELIGIOUS ACTIVITY

No person performing any service or providing any goods designated under this Agreement shall participate in any political or religious activity on COUNTY time or in any manner involving the use of county property or expenditure of public funds nor conveying the implication of COUNTY endorsement or support for a candidate for local, state, or federal office. Notwithstanding the foregoing, nothing in this Agreement shall be construed to unlawfully limit an individual's Constitutional rights. Accordingly, the limitations contained in this section are for the sole purpose of preventing proselytizing and politicking while engaged in the performance of services under this Agreement.

17. CONFLICT OF INTEREST

Parties to this Agreement have read and are aware of the provisions of Section 1090 et seq., and Section 87100 et seq., of the Government Code relating to conflict of interest of public officers and employees. PROVIDER agrees that it is unaware of any financial or economic interest of any public officer or employee of the COUNTY relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at

the inception of this Agreement, the COUNTY may immediately terminate this Agreement by giving written notice thereof. PROVIDER shall comply with the requirements of Government Code Section 87100 et seq. during the term of this Agreement.

18. CHOICE OF LAW/VENUE

Parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. This Agreement has been entered into and is to be performed in the County of Kern. Accordingly, Parties agree that the venue of any action relating to this Agreement shall be in the County of Kern.

19. NON-WAIVER

No covenant or condition of this Agreement can be waived except by the written consent of COUNTY. Forbearance or indulgence by COUNTY in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by PROVIDER. COUNTY shall be entitled to invoke any remedy available to COUNTY under this Agreement or by law or in equity despite said forbearance or indulgence.

20. ENFORCEMENT OF REMEDIES

No right or remedy herein conferred upon or reserved to COUNTY is exclusive of any other right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right, or remedy given hereunder, now or hereafter existing by law or in equity or by statute or otherwise, and may be enforced concurrently or from time-to-time.

21. SEVERABILITY

Should any part, term, portion or provision of this Agreement be decided finally to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the Agreement which the Parties intended to enter into in the first instance.

22. COMPLIANCE WITH LAW

PROVIDER shall observe and comply with all applicable County, State and federal laws, ordinances, rules and regulations now in effect or hereafter enacted and as amended from time to time, each of which are hereby made a part hereof and incorporated herein by reference.

23. CONFIDENTIALITY

No Party to this Agreement shall, without the written consent of the other Party, communicate confidential information, designated in writing or identified in this Agreement as such, to any third party and shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this paragraph shall continue to survive.

24. CAPTIONS AND INTERPRETATION

- A. Section headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement.
- B. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

25. TIME OF ESSENCE

Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.

26. COUNTERPARTS

This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instruments.

27. NON-DISCRIMINATION AND FAITHFUL PERFORMANCE

- A. Parties mutually agree to abide by all federal, State and local laws including, but not limited to, all laws respecting employment discrimination. Each Party further agrees to fully and faithfully perform all covenants and portions of this Agreement, and to not take any action that may be inimical to the other Party's faithful performance hereof.
- B. PROVIDER shall provide services which incorporate the racial and ethnic values and beliefs of the consumer; and shall deliver such services in a manner which meets the consumer's and his/her family's life style whenever possible.

28. ENTIRE AGREEMENT

This document, including all attachments hereto, contains the entire agreement between Parties relating to the services, rights, obligations, and covenants contained herein and assumed by the Parties respectively. No inducements, representations or promises have been made, other than those recited in this Agreement. No oral promise, modification, change or inducement shall be effective or given any force or effect.

29. AUTHORITY TO BIND COUNTY

It is understood that PROVIDER, in PROVIDER'S performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has no authority to bind COUNTY to any agreements or undertakings.

30. NON-COLLUSION COVENANT

PROVIDER represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with COUNTY. PROVIDER has not received from COUNTY any incentive or special payments, nor considerations not related to the provision of services under this Agreement.

31. EXHIBITS

All Exhibits attached to this Agreement are incorporated into this Agreement by reference.

32. SIGNATURE AUTHORITY

Each Party has full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

[REMAINING PAGE LEFT BLANK INTENTIONALLY]

Each Party to this Agreement has signed this Agreement upon the date first indicated above, and agrees, for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this Agreement.

APPROVED AS TO CONTENT:
Kern County Probation Department

COUNTY OF KERN

By Elaine Moore
Elaine D. Moore
Chief Probation Officer

Chairman, Board of Supervisors
"COUNTY"

APPROVED AS TO FORM:
Office of the County Counsel

THE OPEN DOOR NETWORK
"PROVIDER"

By Kathleen Rivera
Kathleen Rivera, Chief Deputy

Lauren Skidmore

Lauren Skidmore, CEO

ATTACHMENT A

THE OPEN DOOR NETWORK MAJOR PROGRAM OBJECTIVES AND OUTCOMES

FY2024-25: The Open Door Network (TODN) provided services for two thousand five (2,005) victims of domestic violence and seven hundred ninety-one (791) victims of sexual assault [unduplicated count].

1. Outreach Center and Family Justice Center

TODN services are available at the Outreach Center located at 1921 19th Street and the Delano Family Justice Center (FJC) at 1317 Main Street, Delano by appointment and on a walk-in basis.

TODN Outreach Center services include: 1) Individual and Group Counseling sessions for adults and children, Child Abuse Treatment Program for children seventeen (17) years and under, by appointment; 2) Community Prevention Education Program that conducts prevention education classes and trainings on domestic violence, sexual assault, human trafficking and child abuse to local organizations, businesses, schools, and the community-at-large; 3) Forty (40) hour Certified Domestic Violence Trainings and a forty (40) hour Certified Sexual Assault Trainings conducted, on-site, annually, for community members interested in providing volunteer hours at the TODN.

TODN services at the Delano FJC include crisis intervention and case management services for individuals/families on a walk-in basis.

TODN services include:

- Twenty-four (24) hour Crisis Hotline.
- Twenty-four (24) hour Hospital Accompaniment.
- Twenty-four (24) hour Emergency Shelter, Food, and Clothing (up to 60 days).
- Transitional Housing (up to twenty-four [24] months).
- Licensed Child Care (ages zero [0] to five [5] years).
- Individual and Group Counseling (Adult and Child).
 - Court Ordered Learning to Protect Groups (Adult-English/Spanish).
 - Domestic Violence Awareness Groups (Adult-English/Spanish).
 - Teen Domestic Violence Awareness Group (Youth).
 - Child Sexual Assault Awareness Group (ages eight [8] – eleven [11] years).
 - Teen Sexual Assault Awareness Group.
 - Children Affected by Domestic Violence Group (ages seven [7] – twelve [12] years).
 - Parents of Sexual Assault Child and Teen Group (English/Spanish).
 - Learning to Protect Group (Adult-English/Spanish).
 - Children's Art Group (ages 5 years and under).
- Case Management.
- Assistance with Temporary Restraining Orders.
- Court Accompaniment and Legal Advocacy.
- Child Abuse Treatment (CHAT) Program (ages seventeen [17] years and under).
- Human Trafficking Victim Advocacy (labor and sex trafficking, adult and child).
- Campus Student SA/DV Advocacy Program (Cal State University Bakersfield [CSUB] & Bakersfield College [BC]).
- Prison Rape Elimination Act (PREA) program services for prison inmates, and immigrant and juvenile detainees.

- Employment and Housing Search and Placement.
- Housing Assistance
- Education and Job Skills Training.
- Community Prevention Education and Training.
- Self-Defense Classes.
- Sexual Assault Response Team (SART).
- Forty [40] hour Certified Domestic Violence Volunteer Training.
- Forty [40] hour Certified Sexual Assault Volunteer Training.
- Transportation.
- Bilingual Staff (English/Spanish).
- Language Interpreting services for monolingual clients
- American Sign Language (ASL) services for clients who are deaf or hard of hearing
- Member in good standing of:
 - Kern County Domestic Violence Advisory Council (DVAC)
 - Bakersfield/Kern Regional Homeless Collaborative (BKRHC)
 - Kern Coalition Against Human Trafficking (KCAHT)
 - California Partnership to End Domestic Violence (CPEDV)
 - ValorUS

2. Twenty-four (24) Hour Hotline

TODN Crisis Hotline responded to one thousand one hundred eight (1,108) crisis callers seeking emergency shelter and/or supportive services.

TODN staff also provided eight hundred ninety-two (892) In-person Crisis Intervention services for victims of domestic violence and two hundred sixty-five (265) services for victims of sexual assault.

TODN's twenty-four (24) hour domestic violence and sexual assault Crisis Hotline is operated by trained Peer Counselor staff. In addition to the local Hotline number, (661) 327-1091, TODN provides a toll-free number for out-of-area residents, 1-800-273-7713.

Through the Hotline, callers are linked to TODN's emergency services for shelter, food, clothing and twenty-four (24) hour hospital accompaniment; along with its supportive services which include individual and group counseling, case management, legal advocacy, court accompaniment, information and referrals and transportation to other community services. To assist monolingual callers and clients who are deaf/hard of hearing, TODN offers language line interpreters and ASL services.

3. Domestic Violence Emergency Shelter and Transitional Housing Programs (Bakersfield & Delano)

FY2024-25: TODN provided Emergency Shelter, food, clothing, and supportive services for one hundred ninety-eight (198) victims and their children. Of these, half of the adults in the Emergency Shelter had zero (0) income upon entry.

TODN provided Transitional Housing shelter, food, clothing, and supportive services for one hundred four (104) victims and their children. Across the Emergency Shelter and Transitional Housing Programs, a total of nineteen thousand eighty-two (19,082) bed nights and thirty-two thousand three hundred sixty-one (32,361) meals were provided during this reporting period.

Forty-seven percent (47%) of clients served were adults [eighteen (18) and older] and fifty-three percent (53%) were children [zero (0) to seventeen (17) years-old]. Approximately seventy-one percent (71%) were female, and twenty-nine percent (29%) were male. The racial/ethnic distribution is as follows: fifty-nine percent (59%) Hispanic or Latin(o/a/x); sixteen percent (16%) White; sixteen percent (16%) Black/African American; the remaining nine percent (9%) is comprised of clients with Asian, American Indian/Alaskan Native/Indigenous, Native Hawaiian/Pacific Islander heritage, and multiple races.

- ✓ Bakersfield Shelter: Twenty-four (24) hour Emergency Shelter (up to sixty [60] / ninety [90] days) and Transitional Housing (up to twenty-four [24] months) with bed space for thirty-two (32) individuals is available for adults and children, year-round.
- ✓ Delano Shelter: In partnership with the city of Delano, TODN operates a twenty-four (24) hour Emergency and Transitional Housing facility with bed space for twenty-four (24) individuals. This new Shelter (opened in October 2018) serves the northwestern communities of Kern County (i.e., the cities of Delano, McFarland, Wasco, and Lost Hills) and southern Tulare County (i.e., the cities of Tulare, Tipton, Pixley, Alpaugh, Ducor, Earlimart, and Richgrove).

(Shelter locations are confidential to ensure the safety of residents and staff.)

Access to the Shelter programs is provided through the twenty-four (24) hour Crisis Hotline, walk-in assistance at the Family Justice Center/Outreach Center, or by emergency referral from law enforcement and/or the medical community. During their shelter stay, residents are linked with, and provided transportation to TODN Outreach Center to access counseling and other supportive services for themselves and their children. Direct client services for shelter residents are available for monolingual and deaf/hard of hearing clients through language line interpreters and ASL services.

Shelter Case Managers meet weekly with clients to develop a written work plan, set goals, and monitor progress toward the establishment of their own safe home. The work plan empowers survivors through gained knowledge in the areas of finance and financial assistance, employment and education, healthcare, housing, and legal issues. Based on client need, Case Managers can provide advocacy and transportation assistance to other community social service agencies. All clients develop a household safety plan prior to exiting the shelter program.

Existing clients moving into community housing receive start-up food baskets and household items such as furniture, small appliances, linens, etc. Aftercare Services are provided up to six (6) months after the client exits the program into permanent housing to ensure client stabilization.

4. Hospital Accompaniment

TODN staff provided Emergency Hospital Accompaniments for seventy (70) victims of domestic violence and two hundred ninety-seven (297) victims of sexual assault. Other Accompaniment and Advocacy services (court, law enforcement, social services etc.): two hundred forty (240) victims of domestic violence and sixty-six (66) sexual assault victims received Other Accompaniment services.

TODN staff also responded to four hundred twenty (420) referrals of victims from local law enforcement; and one hundred ninety-eight (198) referrals of victims from hospitals/medical facilities.

Hospital accompaniment staff is available twenty-four (24) hours a day, seven (7) days a week to respond to medical personnel or law enforcement requests for supportive services to sexual assault and domestic violence survivors receiving emergency medical treatment and/or in need of safety. Accompaniment staff provides client advocacy/support, clothing, hygiene items, and agency literature as well as linkages to emergency shelter, counseling and case management services, and any other community service(s), as needed.

TODN is also a member of the Kern County Sexual Assault Response Team (SART) which consists of local Law Enforcement, Forensic Nurses, DA's Office, Crime Lab, Kern County Prisons and local Detention Center officials, and other DV/SA service providers. Meetings are held on a bi-monthly basis.

5. Licensed Child Development Center

During FY24-25, TODN operated 3 Licensed Childcare Centers: 'Small Steps' for children of victims in the Domestic Violence Emergency Shelter and Transitional Housing Programs; 'Discovery Depot' for children of clients who reside in the main Homeless Center Campus; and 'Champ Camp,' an afterschool program for school-aged children. In FY2024-25, the childcare centers provided care and attention to thirty-one (31) children ages 0-5 years and six (6) school-aged children. In total, twenty-six (26) families benefited from the center. All children participated in group therapy led by a TODN therapist.

TODN's Child Development Center provides a safe alternative for full-time licensed childcare and developmental services to parents with children ages zero (0) – five (5) years. The Center provides services Monday – Friday from 8:00am – 3:00pm with extended hours for parents enrolled in school or working.

- The program's daily capacity is fifty-four (54) children; i.e., eight (8) infants (ages zero [0] to two [2] years), twenty-two (22) children (ages two [2] years to six [6] years), and twenty-four (24) school-age children (ages TK to twelve [12] years).

Infants and toddlers receive individualized attention in the areas of physical, social, emotional, and cognitive development to ensure exposure to different experiences each day. Learning activity areas for preschool children include physical-motor, social, emotional, language, cognitive, and nutrition education. Meals are provided every two (2) hours: a morning snack, lunch, afternoon snack, and evening snack (to children in attendance). Childcare services offer parents the opportunity to travel off-site to work, attend court hearings, pursue housing, attend parenting or counseling sessions, and seek medical or dental services while their children receive nurturing, developmentally appropriate care. The program also provides the families living at the shelter transportation for school-aged children to and from school.

6. Case Management Services

TODN Case Managers assisted eight hundred twenty-eight (828) new walk-in clients at the Family Justice Center (FJC). TODN Case Managers provided four thousand eight hundred seventy-nine (4,879) case management services to one thousand four hundred thirty-one (1,431) new clients. Of those, five hundred thirty-three (533) received assistance with TROs, and/or protective orders/custody orders and four hundred ninety-six (496) were referred to other local legal services providers for assistance.

TODN staff provides accessible, inclusive, wraparound Case Management services for clients entering the Outreach Center/FJC on a walk-in basis. TODN Case Managers ensure that domestic violence and sexual assault survivors receive assistance with temporary restraining orders, protective/child custody orders, hospital and court accompaniment, assistance with law enforcement reporting/interviews, medical services/health benefits, cash and non-cash benefits, emergency shelter, clothing, food, household furnishings/furniture, and information and referrals and transportation to other community social service, legal, or medical agencies, as needed. They provide ongoing individual case management and assist clients in developing their own goals and safety plan.

7. Adult Counseling Program

TODN Clinical Department is comprised of (5) Associate Clinical Social Workers (ASW). A contracted Licensed Clinical Social Worker (LCSW) provides supervision and guidance to all TODN clinical staff.

During this reporting period, TODN Therapists provided:

Individual Counseling Services: sixty-six (66) Adults received five hundred eighteen (518) Individual Counseling sessions.

Group Counseling Services: ninety-one (91) Adults received seven hundred seventy-nine (779) Group Counseling sessions.

TODN's Outreach Center provides professional counseling for women, children, and men who are survivors of domestic violence and/or sexual assault from 8:30 AM to 5:30 PM, Monday through Friday. Individual and group counseling services are also available in the evenings from 5:30 pm to 8:00 pm, Monday through Thursday, by appointment. In addition, counseling services are available weekly for clients on-site at the Emergency Shelter and Transitional Housing facility.

Therapists provide individual counseling sessions and group counseling services for children, teens, women, and men. MSW and ASW Counseling Interns (through a collaborative agreement with CSUB's MSW / ASW Programs) assist TODN therapists with individual clients, assessments, and help facilitate counseling groups. An independent contract LCSW conducts clinical supervision with TODN therapists and volunteer interns on a weekly basis, and Case Managers every other week.

8. Child Counseling - (Child Abuse Treatment Program [CHAT])

Three (3) CHAT Therapists provided therapy for fifty-nine (59) children and conducted eight hundred sixty-six (866) individual counseling sessions; thirty (30) children received one hundred seventy-four (174) group counseling sessions.

The Child Abuse Treatment Program provides direct services to child victims (ages zero [0] to seventeen [17]-years) of abuse and neglect. Child victims' eligibility for CHAT program services

is determined based on lack of community services, household resources including mental health insurance, and/or non-eligibility of services for other programs or services. Priority is also given to child victims who are underserved or are dependents of the court and/or are involved in the child welfare system.

CHAT services are provided to children who are victims of:

- ✓ Physical abuse, sexual abuse, sexual exploitation, and/or emotional abuse;
- ✓ Neglect, severe neglect, and/or witness to violence in the home;
- ✓ Parental chemical substance abuse;
- ✓ Child abduction by a family member or a non-family member;
- ✓ Crime; and/or
- ✓ Bullying per California Education Code 48900(r).

9. Prevention/Education

TODN provided fifteen (52) community prevention education events/trainings to one thousand one hundred eighty-five (1,185) participants.

TODN's Community Engagement Department consists of three (3) staff that perform various educational roles in the community and the local College and University campuses.

The Department conducts trainings and attends community events, such as health/resource fairs to provide mobile outreach about Prevention and the services TODN provides. Staff also conduct in-depth trainings regarding domestic violence, sexual assault, and human trafficking to schools, correctional facilities, shelters, law enforcement, local government, faith-based and community agencies, hospitals, and other agencies.

The Campus DV/SA Victim Advocates provide 1:1 support service for domestic violence and/or sexual assault victims on-site at BC and California State University, Bakersfield (CSUB) during the school year. The Advocates are responsible for delivering direct-client services for student victims and/or linking those in need of immediate assistance to TODN emergency services and other community support, such as medical, law enforcement, legal, courts, etc.

In addition to the above services, TODN Community Engagement Department is also responsible for organizing and conducting stringent *staff and volunteer* trainings that meet funding requirements in accordance with the California Penal Code Section 13835.10. Certified eighty (80) hour Volunteer Trainings covering domestic violence, sexual assault, cultural competency, and child abuse are offered annually. Additional hours for observation and accompaniment are required prior to working with clients. Individuals interested in providing volunteer hours at TODN must complete the certified trainings if they wish to provide direct-client services.

10. Anti-Human Trafficking

TODN served one hundred twenty (120) victims of human trafficking; thirty-three (33) were victims of labor trafficking, sixty-one (61) of sex trafficking, and twenty-six (26) suffered both labor and sex trafficking. Advocates provided outreach to all victims and two hundred thirty-one (231) crisis counseling sessions to victims. Case managers provided one hundred eighty-nine (189) community referrals and one thousand seventy-one (1,071) instances of case management to victims.

In 2020-21, local funding support enabled TODN to implement an Anti-Human Trafficking Program to serve victims of labor or sex trafficking. The Program currently consists of six (6) staff, including the Case Management Supervisor who provides victim services, back up on-call accompaniments, conducts staff trainings and community trainings on Human Trafficking and attends community events, supervises program staff, prepares monthly on-call calendar, conducts program research and stays current on human trafficking laws and changes; a full-time Case Manager/Advocate who provides victim services and on-call Accompaniments during Weekdays (Mon – Fri), 8:30 am - 5:30 pm; a part-time Case Manager/Advocate who provides victim services and on-call Accompaniments; a full-time Housing Specialist who provides victim services and advocacy to victims during Weekdays, 8:30 am – 5:30 pm; and two (2) on-call hospital accompaniment/relocation staff for Weekday Evenings and Weekend on-call and callout response services to law enforcement and hospital request for victim support. On-call staff also perform victim transports to out-of-area shelters for safety reasons.

Since the beginning of the Program, victim services have increased from **thirty-three (33) clients** in 2016-17 to **one hundred twenty (120) clients** in 2024-25.

11. Data Collection and Confidentiality

TODN staff completes an intake log for each new client and statistical forms are completed each time a client receives services. TODN utilizes the database Victim Service Tracking to track services provided to clients who are victims of domestic violence, sexual assault, human trafficking, and child abuse/neglect. Case Managers/Advocates enter client information and services provided directly into the program as they meet with clients, and TODN's Data Department conducts regular audits to ensure data quality. In accordance with other federal and state requirement, TODN utilizes an HMIS-comparable database for victim service housing programs. TODN is a member of the Bakersfield Kern Regional Homeless Collaborative and provides Annual Performance Reports to its Governing Board and the U.S. Housing and Urban Development Department each year.

TODN policies and procedures have been established to ensure the highest level of client confidentiality and anonymity for safety reasons. Additionally, TODN staff is knowledgeable in the rules of conduct inside and outside the agency to safeguard client information and identity. Individual client files are stored in a locked file room maintained on-site in accordance with state and federal confidentiality/privacy laws. TODN staff is trained and knowledgeable in the state and federal funding rules regarding client confidentiality and HIPPA laws.

12. TODN Financial and Audit Reporting

TODN Administrative Office Accounting Department employs a full-time Controller, Assistant Controller, AP/AR Clerk, and Grants Billing Specialist. The accountants maintain detailed records of all TODN financial transactions, including income and expenses for each grant-funded program. TODN's financial status is reported in Profit and Loss Statements and Balance Sheets that are reviewed and approved monthly by TODN Board of Directors. All financial record-keeping is performed in accordance with Generally Accepted Accounting Principles (GAAP), federal regulations, and City requirements, using the "QuickBooks Pro" database system.

TODN financial and programmatic audits are conducted annually by a local independent CPA firm. State site visits are conducted every three (3) years. Federal audits and state monitoring (a more in-depth review) are performed approximately every five (5) years. TODN has

successfully performed all financial record keeping, grants management, data collection, and reporting in accordance with independent audit requirements, federal HUD audits, State site visits, and monitoring.

2024-25 TODN ACCOMPLISHMENTS

In FY2024–25, The Open Door Network reached one of the most significant milestones in its history while continuing to provide life-changing services to thousands of individuals and families across Kern County. As homelessness and victimization continued to impact our community, TODN remained steadfast in its mission to restore hope by providing emergency shelter, housing assistance, victim advocacy, and pathways toward long-term stability. Through compassionate, trauma-informed care and innovative partnerships, we continued expanding both our impact and our vision for the future.

The defining accomplishment of the year came in October 2024 when The Open Door Network officially broke ground on its new campus after nearly a decade of planning and collaboration. This milestone marked the beginning of a transformational project that will replace our aging facilities with a modern, purpose-built campus designed to meet the evolving needs of Kern County. The new campus will feature approximately 350 shelter beds, childcare services, medical and behavioral healthcare, workforce development programs, transitional wellness care, educational opportunities, and comprehensive wraparound services all conveniently located in one centralized location. Construction of this campus represents a once-in-a-generation investment in our community and demonstrates our unwavering commitment to ensuring every individual has access to safety, dignity, and opportunity.

Building upon this momentum, TODN launched the public phase of its *"One Campus, Infinite Futures"* capital campaign, inviting the community to invest in a future where more families can access life-changing services. Once completed, the new campus is expected to increase our service capacity by approximately 40% and allow TODN to serve more than 3,900 individuals annually while bringing critical programs together under one roof.

Throughout the fiscal year, The Open Door Network continued providing emergency shelter, housing assistance, and supportive services to individuals and families experiencing homelessness. Our staff delivered safe shelter, nutritious meals, transportation assistance, intensive case management, and housing-focused services that helped clients move beyond crisis and into permanent housing. Through homelessness prevention, rapid rehousing, permanent supportive housing, and aftercare programs, TODN continued helping households achieve lasting housing stability while reducing returns to homelessness.

TODN's Victim Services programs also remained a vital resource for survivors of domestic violence, sexual assault, child abuse, and human trafficking. Through confidential shelter, crisis intervention, advocacy, counseling, legal accompaniment, and supportive services, hundreds of survivors found safety, healing, and renewed hope. Our dedicated staff remained available twenty-four hours a day, ensuring that no survivor had to face crisis alone.

TODN continued investing in workforce development and self-sufficiency. Clients participated in employment readiness activities, financial literacy education, life skills training, and educational

opportunities designed to equip them with the tools necessary to achieve long-term independence. These services reflect our belief that lasting change occurs when individuals are empowered with both opportunity and support.

TODN also strengthened its partnership with the City of Bakersfield by expanding outreach efforts to individuals experiencing unsheltered homelessness through the Community Connectors initiative. Outreach teams engaged individuals living on the streets, connecting them to shelter, healthcare, behavioral health services, housing resources, and other essential supports that help move people toward stability.

Community engagement continued to be at the heart of our work. Throughout the year, volunteers, donors, faith communities, businesses, and public agencies partnered alongside TODN to support awareness campaigns, school supply drives, holiday assistance programs, fundraising events, and countless volunteer initiatives that strengthened our ability to serve those most in need. The annual Reimagine fundraising event once again brought together community leaders and supporters to celebrate lives transformed while investing in the future of TODN and the people we serve.

As FY2024–25 comes to a close, The Open Door Network stands at the threshold of an exciting new chapter. While we celebrate the historic progress made this year, our greatest accomplishment remains the lives transformed every day through compassion, partnership, and hope. Together with our staff, volunteers, donors, and community partners, we continue building a future where every individual has the opportunity to heal, find stability, and reimagine what is possible.

EXHIBIT "B"

PROVIDER

**2026-2027 Budget
Domestic Violence Fund**

Salaries, Employee Benefits, Services & Supplies

\$ 102,560

The Open Door Network Administrative Fees
FY26-27

Position	Expenditure Per Year	MLF Allocated Expenditure
CEO	170,000.00	15,300.00
Finance		
Controller	120,000.00	10,800.00
Bookkeeper	72,800.00	6,552.00
Accounts Payable Clerk	50,960.00	4,586.40
AR Grants Billing Specialist	49,920.00	4,492.80
Human Resources	195,000.00	17,550.00
IT	43,680.00	3,931.20
Engagement Coordinator	60,320.00	4,399.20
Corporate Compliance Coordinator	70,000.00	6,300.00
Grants & Data Director	92,400.00	8,172.22
	925,080.00	82,083.82
Fringe Benefits @ 25%	231,270.00	20,476.18
Annual Projected Expenditure	1,156,350.00	102,560.00
Monthly Admin Costs	96,362.50	8,546.67
	100%	
Annual Admin Costs	96,362.50	
Monthly Admin Costs	8,546.67	Month Total 8,546.67