

September 29, 2026

Board Of Supervisors
Kern County Administrative Center
1115 Truxtun Ave
Bakersfield, Ca 93301

**PROPOSED AMENDMENT NO. 1 TO AGREEMENT 188-2026 WITH THE OPEN DOOR NETWORK
FOR THE WASTE HUNGER NOT FOOD PROGRAM
(Fiscal Impact: \$66,148; General; Budgeted; Discretionary)**

The purpose of this letter is to request your Board's approval of the proposed Amendment No. 1 to Agreement 188-2026 with The Open Door Network for the Waste Hunger Not Food program, effective January 1, 2027, to increase maximum compensation by \$66,148, in a new total amount not to exceed \$272,148.

The Waste Hunger Not Food program transports healthy surplus food donated by local schools to local non-profit distribution partners, making healthy, fresh foods available to those in our community who need it the most. The primary purpose of Agreement 188-2026 is to employ five full-time staff from The Open Door Network's workforce development program to carry out Waste Hunger Not Food programmatic duties as assigned in Kern County. The Agreement provides greater availability of fresh wholesome food to Kern County residents facing food insecurity and provides job development skills to participants in The Open Door Network's workforce development program. This Amendment No. 1 increases staffing and increases driver wages in compliance with the state minimum wage increase effective January 1, 2027.

This Amendment has been reviewed and approved as to form by the Office of County Counsel.

Therefore, IT IS RECOMMENDED that your Board approve the proposed Amendment No. 1 to Agreement 188-2026 with The Open Door Network for the Waste Hunger Not Food Program, effective January 1, 2027, to increase maximum compensation by \$66,148, to a new total amount not to exceed \$272,148, and authorize the Chairman to sign.

Respectfully Submitted,

A blue ink signature of Brynn Carrigan, written in a cursive style.

Brynn Carrigan
Director of Public Health Services

BNC:mm
Attachment
C: County Administrative Office

Grounded in Health

**AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING
BETWEEN THE KERN COUNTY PUBLIC HEALTH SERVICES DEPARTMENT AND
THE OPEN DOOR NETWORK
FOR THE WASTE HUNGER NOT FOOD KERN COUNTY PROGRAM**

THIS AMENDMENT No. 1 is made effective on _____, by and between the COUNTY OF KERN, a political subdivision of the State of California, as represented by the Department of Public Health (hereinafter "County"), and THE OPEN DOOR NETWORK, a non-profit organization (hereinafter "Contractor"), with its Bakersfield principal place of business located at 1921 19th Street, Bakersfield, California 93301.

WITNESSETH:

WHEREAS:

(a) County and Contractor entered into a Memorandum of Understanding on May 12, 2026, (term July 1, 2026, through June 30, 2027) wherein Contractor agreed to provide refrigerated transport of edible, surplus food from donation sites to distribution sites; and

(b) Both parties wish to amend the Memorandum of Understanding to add a Public Health Specialist and increase the maximum compensation.

NOW, THEREFORE IT IS AGREED between the parties hereto as follows:

1. Section 2 item A shall be amended to read as follows:

2. **Services to be Rendered.**

A. Contractor shall provide/require:

(1) A driver for each refrigerated vehicle, per the mutually agreed upon schedule. Each driver shall have a valid and current California issued driver's license. Driver must agree to be a part of the County's pull-notice program, allowing the County to use a third party to access California Department of Motor Vehicles (DMV) database to ensure that license remains valid and current.

(2) Driver will be responsible for weighing and logging the food collected from each donation site.

(3) Driver will be responsible to ensure the food collected is at the appropriate temperature for food safety purposes.

(4) Transportation for the drivers to the refrigerated vehicles that will be housed within the gated parking lot at the Kern County Public Health Services building at 1800 Mount Vernon Avenue in Bakersfield, California.

(5) Immediately contact Sara Syvertson (661) 204-3891 for any needed maintenance or repairs on the refrigerated vehicles.

(6) Driver shall use fuel card provided by the Department to fill the refrigerated vehicles as needed. Receipts for fuel must be submitted to the Department at the end of each shift, as applicable.

B. Public Health shall provide:

(1) Five refrigerated vehicles for the transportation of edible, surplus food from donation sites to distribution sites. These vehicles remain the sole property of Kern County Public Health Services Department, but will be utilized by drivers staffed by the Contractor;

(2) Scales within the refrigerated vehicles to be used to weigh the food collected from each donation site;

(3) Thermometers to ensure the food collected from donation sites is at the appropriate temperature for food safety purposes;

(4) A food safety handling training program for the drivers approved by Environmental Health.

(5) Secured parking for the refrigerated vehicles within the gated parking lot at 1800 Mount Vernon Avenue in Bakersfield, California;

(6) Coordinating and paying for any and all needed maintenance and repairs on the refrigerated vehicles;

(7) Polo shirts, with the Waste Hunger Not Food Kern County program logo to be worn at all times by the drivers when conducting business within this MOU;

(8) Fuel cards to be used when fuel is needed in the refrigerated vehicles;
and

(9) Maintain automobile liability insurance for refrigerated vehicles.

(10) Effective October 4, 2026 through June 30, 2027, Contractor will provide one non-exempt, full-time Public Health Program Specialist.

(11) The Public Health Program Specialist will report to the following chain of command:

Grants/Data Supervisor

Strategic Projects Manager

Director of Workforce Development & Innovation

(12) Duties to Contractor:

Biweekly Timesheet

Checking Open Door Network email at beginning and end of shift

Completing assigned trainings

Scheduling time off

(13) Duties to Public Health: As described in the attached job bulletin.

2. Section 3 shall be amended to read as follows:

3. **Compensation.**

A. Public Health shall compensate Contractor at the rate of TWENTY-FOUR DOLLARS AND SEVENTY-FIVE CENTS (\$24.75) per hour for each driver from July 1, 2026 through December 31, 2026 as detailed in the attached Exhibit "B".

B. Public Health shall compensate Contractor at the rate of TWENTY-FIVE DOLLARS AND THIRTY CENTS (25.30) per hour for each driver from January 1, 2027 through June 30, 2027 as detailed in the attached Exhibit "B".

C. Public Health shall compensate Contractor at the rate of FORTY-ONE DOLLARS AND THIRTY-SIX CENTS (41.36) per hour for one Public Health Program Specialist from October 4, 2026 through June 30, 2027 as detailed in the attached Exhibit "B".

D. The aggregate sum shall not exceed TWO HUNDRED SEVENTY-TWO THOUSAND ONE HUNDRED FORTY-EIGHT DOLLARS (\$272,148) over the term of this Agreement. No additional compensation will be paid for secretarial, clerical support staff, overhead or any other costs incurred by Contractor pursuant to providing services to Public Health.

3. Except as herein provided, all other terms, conditions, and covenants of the Memorandum of Understanding shall remain in full force and effect and shall be binding upon County and Contractor.

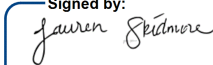
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IN WITNESS WHEREOF, each party to this Amendment has signed this Amendment No. 1 upon the date indicated, and agrees, for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this Amendment.

COUNTY OF KERN

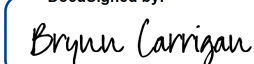
THE OPEN DOOR NETWORK

By _____
Chairman
Board of Supervisors

Signed by:

By _____ 9/2/2026
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Lauren Skidmore
Chief Executive Officer

APPROVED AS TO CONTENT:
Public Health Services Department

APPROVED AS TO FORM:
Office of the County Counsel

DocuSigned by:

By _____ 9/2/2026
CE023B55E7934CC...
Brynn Carrigan
Director

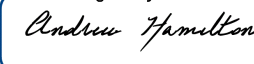
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By _____ 9/2/2026
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Andrew Hamilton
Deputy

Exhibit B**Per Hour Rate: 7/1/2026–12/31/2026 — Breakdown Per Driver**

Category	Hourly	Bi-weekly	Monthly	Bi-annually
Wages (\$18/hour)	\$18.00	\$1,440.00	\$3,120.00	\$18,720.00
Benefits (25% of wages)	\$4.50	\$360.00	\$780.00	\$4,680.00
Administration (10% of wages & benefits)	\$2.25	\$180.00	\$390.00	\$2,340.00
Total	\$24.75	\$1,980.00	\$4,290.00	\$25,740.00

Per Hour Rate: 1/1/2027–6/30/2027 — Breakdown Per Driver

Category	Hourly	Bi-weekly	Monthly	Bi-annually
Wages (\$18.40/hour)	\$18.40	\$1,472.00	\$3,189.33	\$19,136.00
Benefits (25% of wages)	\$4.60	\$368.00	\$797.33	\$4,784.00
Administration (10% of wages & benefits)	\$2.30	\$184.00	\$398.67	\$2,392.00
Total	\$25.30	\$2,024.00	\$4,385.33	\$26,312.00

Breakdown: 4 Drivers — Calculated from Per-Driver (\$18/hour)

Category	Hourly	Bi-weekly	Monthly	Bi-annually
Wages (\$18/hour * 4 drivers)	\$72.00	\$5,760.00	\$12,480.00	\$74,880.00
Benefits (25% of wages * 4 drivers)	\$18.00	\$1,440.00	\$3,120.00	\$18,720.00
Administration (10% of wages & benefits * 4 drivers)	\$9.00	\$720.00	\$1,560.00	\$9,360.00
Total (All-in for 4 drivers)	\$99.00	\$7,920.00	\$17,160.00	\$102,960.00

Breakdown: 4 Drivers — Calculated from Per-Driver (\$18.40/hour)

Category	Hourly	Bi-weekly	Monthly	Bi-annually
Wages (\$18.40/hour * 4 drivers)	\$73.60	\$5,888.00	\$12,757.33	\$76,544.00
Benefits (25% of wages * 4 drivers)	\$18.40	\$1,472.00	\$3,189.33	\$19,136.00
Administration (10% of wages & benefits * 4 drivers)	\$9.20	\$736.00	\$1,594.67	\$9,568.00
Total (All-in for 4 drivers)	\$101.20	\$8,096.00	\$17,541.33	\$105,248.00

Program Specialist Per Hour Rate: 10/4/2026–6/30/2027 — Breakdown Per Specialist

Category	Hourly	Bi-weekly	Monthly
Wages (\$30.08)	\$30.08	\$2,406.40	\$5,213.87
Benefits (25% of wages)	\$7.52	\$601.60	\$1,303.47
Administration (10% of wages & benefits)	\$3.76	\$300.80	\$651.73
Total	\$41.36	\$3,308.80	\$7,169.07

Program Specialist Budget: 20 Pay Periods (10/23/2026–6/30/2027)

Category	Amount
Wages (\$30.08)	\$46,443.52
Benefits (25% of wages)	\$11,610.88
Administration (10% of wages & benefits)	\$5,805.44
Total	\$63,859.84

MOU Caps

Item	Amount
Original MOU maximum compensation	\$206,000
MOU amendment aggregate sum shall not exceed	\$66,148
Amended MOU aggregate sum shall not exceed	\$272,148