

October 13, 2026

Board of Supervisors
Kern County Administrative Center
1115 Truxtun Avenue
Bakersfield, California 93301

**PROPOSED RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF ALL
KERN COUNTY LIBRARY FACILITIES ON FRIDAY, DECEMBER 4, 2026
FROM 8:00 A.M. TO 6:00 P.M. FOR AN IN-SERVICE DAY AND REQUEST TO
PURCHASE MEALS FOR A WORKING STAFF LUNCH IN AN AMOUNT OF \$4,500
(FISCAL IMPACT: \$4,500; Budgeted, Discretionary)**

The Library respectfully requests the Board's approval of the proposed resolution authorizing the temporary closure of all Library facilities on Friday, December 4, 2026, from 8:00 A.M. to 6:00 P.M., to facilitate a countywide in-person staff development day.

We also seek approval to allocate funds—not to exceed \$4,500—to cover travel-related expenses, including mileage reimbursement and meals/snacks for a working lunch.

This dedicated training day offers a valuable opportunity for Library staff from across the County to come together in person for professional development, collaboration, and the exchange of ideas and expertise. As public libraries continue to adapt to evolving technologies, community needs, and service expectations, it is important that staff stay informed about emerging tools, effective service strategies, data-informed practices, and innovative approaches to delivering content and resources. In an environment of limited resources, investing in staff development is essential to strengthening productivity, improving the patron experience, fostering collaboration, and ensuring that Library services continue to meet the changing needs of the communities we serve.

Public notices announcing the closure will be posted at all Library locations, on the Library's website, and across social media platforms at least two weeks in advance of the event.

Therefore, IT IS RECOMMENDED that your Board adopt the proposed resolution authorizing the temporary closure of the Library Department facilities on Friday, December 4, 2026 from 8:00 A.M. to 6:00 P.M. and approve the purchase of meals/snacks for this working in-service day.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andie Sullivan".

Andie Sullivan,
Director of Libraries

cc: CAO
County Counsel
AS

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF KERN, STATE OF CALIFORNIA**

In the matter of:

Resolution No. _____

**TEMPORARY CLOSURE OF ALL LIBRARY
DEPARTMENT FACILITIES ON FRIDAY,
DECEMBER 4, 2026 FROM 8AM TO 6PM FOR
AN IN-SERVICE DAY**

I, NANCY ANDERSON, Clerk of the Board of Supervisors of the County of Kern, State of California, certify that the following resolution, on motion of Supervisor _____, seconded by Supervisor _____, was duly passed and adopted by the Board of Supervisors of the County of Kern at a regular meeting on the 13th day of October, 2026, by the following vote:

AYES:

NOES:

ABSENT:

NANCY ANDERSON
County Administrative Officer
Clerk of the Board

Deputy Clerk

RESOLUTION

Section 1. WHEREAS:

(a) Pursuant to Section 2.08.010 of the Ordinance Code of the County of Kern, this Board may, by Resolution, approve changes to regular business hours and closure of County public buildings as required; and

(b) The Director of Libraries informs this Board that to achieve the largest attendance possible at an in-service day on Friday, December 4, 2026, it is necessary to temporarily close all Library facilities from 8:00 A.M. to 6:00 P.M

Section 2. IT IS RESOLVED by the Board of Supervisors of the County of Kern, State of California, as follows:

1. The above-recited facts are true and correct and this Board has jurisdiction to act on this matter.

2. This Board does hereby approve closure of all Kern County Library facilities from 8:00 A.M. to 6:00 P.M. on Friday, December 4, 2026

3. The Clerk of the Board of Supervisors shall transmit copies of this Resolution to the following:

Director of Libraries
County Administrative Office
Office of the County Counsel

#2943470-SMB