

October 13, 2026

Board of Supervisors  
Kern County Administrative Center  
1115 Truxtun Avenue  
Bakersfield, CA 93301

**REQUEST FOR APPROVAL OF MID-YEAR CAPITAL ASSET ACQUISITION OF  
ONE LARGE FORMAT PLOTTER (All S.D.s)**

(Fiscal Impact: \$12,000; Building Inspection Fund; Not Budgeted; Discretionary)

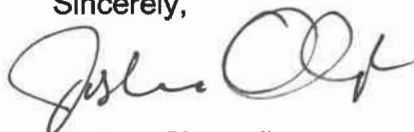
The Public Works Department requests your Board's approval of the mid-year capital asset acquisition of one large format plotter in an amount not to exceed \$12,000.

The Building Inspection and Plan Check Division needs to purchase a new large-format plotter to replace the current unit, which has been inoperable for an extended period and can no longer support departmental operations reliably. The plotter is an essential piece of equipment used daily to print large-scale construction plans, building permits, site maps, engineering drawings, inspection documents, and other oversized materials necessary for plan review, field inspections, public counter services, and interdepartmental coordination. The absence of a functioning plotter has created operational inefficiencies, delays in project review and permitting processes, and increased reliance on outside printing services, resulting in additional costs and staff time. A new plotter will improve productivity, support timely review and approval of development projects, enhance customer service to the public and contractors, and ensure the Division can continue to meet operational demands and regulatory requirements efficiently.

To facilitate this transaction, the Department requests the reallocation of \$12,000 in appropriations from Building Inspection Fund 1160FD – Cost Center 1772CC Building Inspection – Account 1003SC - Structure and Improvements to Account 1005SC - Fixed Assets. In addition, it is necessary to transfer \$12,000 from Fixed Asset Project – Remodeling Specialist Area, Project ID: 270012PRJ and establish new Fixed Asset Project – Large Format Plotter Project.

Therefore, IT IS RECOMMENDED that your Board authorize the mid-year capital asset acquisition of one large format plotter in an amount not to exceed \$12,000 and authorize the Auditor-Controller to process the specified budgetary adjustments and accounting transactions.

Sincerely,

A handwritten signature in black ink, appearing to read "Joshua Champlin".

Joshua Champlin  
Director

JC:NJ:MN:mm

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Attachment

GROUND  BOUNDLESS



Budget Amendment: 2027 - Adopted Budget  
Structure - Production/Gold Version on  
10/13/2026 : BUDAMD2700195

11:20 AM  
09/30/2026  
Page 1 of 1

**Company** Kern County  
**Budget Template** Adopted Budget Structure - Production/Gold Version : FY27 Operating Budget - Adopted  
**Budget** FY27 Operating Budget - Adopted  
**Amendment ID** BUDAMD2700195  
**Amendment Date** 10/13/2026  
**Description** Mid-Year Request for a Large Format Plotter  
**Amendment Type** Board Amendment  
**Balanced Amendment** Yes  
**Status** Draft

Budget Amendment Entries

| Period                                      | *Ledger Account/Summary            | Spend Category                     | Revenue Category | *Cost Center               | Designation | *Additional Worktags             | Debit Amount | Credit Amount | Memo | Exceptions |
|---------------------------------------------|------------------------------------|------------------------------------|------------------|----------------------------|-------------|----------------------------------|--------------|---------------|------|------------|
| 2027 Year (FY27 Operating Budget - Adopted) | 7500:Fixed Assets - Expenditures   | 1005SC - Equipment                 |                  | 1772CC Building Inspection |             | Fund: 1160FD Building Inspection | \$12,000.00  | \$0.00        |      |            |
| 2027 Year (FY27 Operating Budget - Adopted) | 7501:Capital Projects Expenditures | 1003SC - Structures & Improvements |                  | 1772CC Building Inspection |             | Fund: 1160FD Building Inspection | \$0.00       | \$12,000.00   |      |            |