

October 27, 2026

Board of Supervisors
Kern County Administrative Center
1115 Truxtun Avenue
Bakersfield, CA 93301

**PROPOSED AMENDMENT NO. 1 TO AGREEMENT 325-2026 WITH MEAD & HUNT, INC. TO
INCREASE THE CONTRACT MAX AMOUNT**

(Fiscal Impact: \$1,410,436; Airports Enterprise Fund; Budgeted; Discretionary)

The Kern County Department of Airports requests your Board's approval of Amendment No. 1 to Agreement 325-2026 with Mead & Hunt, Inc. to increase the contract max amount by \$1,410,436 through June 30, 2031, for a new contract max amount not to exceed \$1,910,436.

On July 14, 2026, your Board approved a Personal/Professional Services Agreement for Airport project Work Authorization Agreements in the amount of \$500,000 to Mead & Hunt, Inc. for receiving the highest score among qualified consultants in the RFQ conducted by the Department in 2026.

The work to be performed consists, in general, of planning studies specifically master planning tasks, including but not limited to Airport Layout Plan (ALP), forecasting, demand-capacity analysis, facility requirements, alternative development and evaluation and capital improvement programming.

The proposed Amendment has been reviewed and approved by the Office of County Counsel. The County Administrative Office has also reviewed this request.

Therefore, IT IS RECOMMENDED that your Board 1) approve Amendment No. 1 to Agreement 325-2026 with Mead & Hunt, Inc. to increase the contract max amount by \$1,410,436 through June 30, 2031, for a new contract max amount not to exceed \$1,910,436 and 2) authorize the Chairman to sign.

Respectfully submitted,



Bill LaManque, C.M.
Director of Airports

CC: County Administrative Office
Auditor-Controller

YOUR GATEWAY TO BOUNDLESS TRAVEL

3701 Wings Way, Suite 300, Bakersfield, CA 93308 | 661.391.1800 | meadowsfield.com

AMENDMENT NUMBER 1
TO
PERSONAL/PROFESSIONAL SERVICES AGREEMENT
(Kern County – Mead & Hunt, Inc.)

THIS AMENDMENT TO AGREEMENT, effective on _____, is between the COUNTY OF KERN, a political subdivision of the State of California, as represented by the Purchasing Agent ("**County**") with its principal location at 1115 Truxtun Avenue, Bakersfield, CA 93301, and Mead & Hunt, Inc. ("**Consultant**"), whose principal place of business is at 2440 Deming Way, Middleton, WI 53562.

W I T N E S S E T H:

WHEREAS, County and Consultant entered into a Personal/Professional Services Agreement dated 7/14/2026, agreement # 325-2026 ("Agreement"); and

WHEREAS, the parties to the Agreement desire to amend the Agreement as specified below;

NOW, THEREFORE, County and Consultant do mutually agree as follows (check those applicable):

 Term. The Agreement shall be extended through _____, unless sooner terminated as provided for in the Agreement.

 X **Services**. See Exhibit A, which is attached hereto and incorporated herein, for Additional/Revised Services.

 X **Compensation for Services** payable by County under the Agreement shall increase/decrease from \$ 500,000.00 to \$ 1,910,436.00.

 Expenses payable by County under the Agreement shall increase/decrease from \$ _____ to \$ _____.

 X **Total Amount Payable Under Agreement** (Compensation for Services, Plus Expenses) payable by County under the Agreement shall increase/decrease from \$ 500,000.00 to \$ 1,910,436.00.

 Other: _____.

Except as expressly amended herein, all provisions of the Agreement, as previously amended, shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment Number 1 to the Agreement has been executed as of the date indicated above.

COUNTY OF KERN

By _____
 Chairman, Board of Supervisors

"County"

Date _____

APPROVED AS TO FORM:
 Office of the County Counsel

By Brian Van Wyk
 Deputy

Date 10/21/2026

Responsible County Department

By Bill LaManque
 Bill LaManque, Director of Airports

Date 10/20/2026

Mead & Hunt, Inc.

By Maranda Thompson
 Maranda Thompson
 "Consultant"

Date 10/20/2026



EXHIBIT A TO AMENDMENT NO. 1 ADDITIONAL/REVISED SERVICES

Agreement #325-2026 between County and Consultant contemplated that the Parties would negotiate and enter into individual scope of work authorizations as needed. Development of this Scope of Work is not a task for which Consultant may be compensated under the Agreement. County and Consultant have now agreed upon a scope of work related to the Master Planning Process, but this scope exceeds the dollar amount allocated under the Agreement, and the Agreement must be amended accordingly to account for the total cost of the work. The specific scope of work hereunder is as follows:

Consultant shall perform all services necessary to complete the following tasks in furtherance of the Client's master plan goals:

Task 1 – Stakeholder Involvement Program: This project task will focus on establishing the stakeholder involvement program and communication with stakeholders.

Task 2 – Existing Conditions Inventory: The Consultant team will conduct a site visit (two (2) days), review published information and Airport records to quantify and inventory existing Airport facilities and infrastructure.

Task 3 – Airport GIS: Consultant will perform an AGIS survey to identify airspace obstructions and generate the underlying basemap that will serve as the ALP.

Task 4 – Environmental Conditions: This task will document the environmental considerations that will affect the development of the Airport.

Task 5 – Aviation Activity Forecasts: This task will analyze historical aviation activity and demand drivers that influence activity at BFL and develop forecasts for aviation demand for a 20-year period.

Task 6 – Facility Requirements Analysis: Facility requirements consist of Airport improvements needed to accommodate the 20-year aviation activity forecasts, meeting FAA design standards, and facilitating efficient and safe Airport operations and developments as envisioned by Airport management and its stakeholders.

Task 7 – Alternatives Development and Evaluation: This task will develop improvement alternatives to meet the facility requirements.

Task 8 – Financial Feasibility Analysis and Implementation Plan: This task will develop rough order of magnitude (ROM) cost estimates for the preferred alternatives.

Task 9 – Land Use Planning: The land use task will focus on analysis of Airport noise and relation to underlying land uses.

Task 10 – Airport Layout Plan Set: The Consultant will develop an Airport Layout Plan (ALP) and Exhibit A Property Map following FAA Standard Operating Procedures 2.00 and 3.00.

Task 11 – Documentation and Appendices: This task will document the final deliverables for the plan.

Task 12 – Study Design: The deliverables for this task will be a draft and final scope of services, project fee, project schedule, and contractual documents.

Task 13 – Project Management: The Consultant will monitor project status and performance and will assist BFL with documentation to comply with FAA grant requirements.

SERVICES TO BE PROVIDED BY THE CLIENT

1. Coordination and Reservation of Meeting Venues for TAC / CAC and Public Meetings.
2. Transmission of Data to Consultant such as Reports, As-Built Drawings, Past Planning Documents, Surveys, and other Information related to the Project.
3. Review of Draft Documents from Consultant within the Specified amount of time. Client review comments from various individuals and departments shall be provided in writing and shall be returned to the Consultant as a single package representing the Client's review comments.

SCHEDULE OF COMPLETION

Project completion is expected within 18 months of notice to proceed.

COMPENSATION FOR SERVICES

Payment for work outlined in this Scope of Services shall be a lump sum fee of **One Million Nine Hundred Ten Thousand Four Hundred Thirty-six Dollars (\$1,910,436)**. This fee shall include labor, materials, expenses, and incidentals necessary to complete the work as described herein.