

**Aaron Duncan**  
**Fire Chief & Director of Emergency Services**



Fire Department Headquarters  
5642 Victor Street • Bakersfield, CA 93308 • www.kerncountyfire.org  
Telephone 661-391-7000 • FAX 661-399-2915 • TTY Relay 800-735-2929

December 9, 2025

Board of Supervisors  
Kern County Administrative Center  
1115 Truxtun Avenue  
Bakersfield, California 93301

**PROPOSED AMENDMENT NO. 1 TO AGREEMENT NO. 196-2024 WITH ACCELA, INC.,  
FOR PURCHASE OF FIVE ADDITIONAL LICENSES USED FOR LAND MANAGEMENT,  
MOBILE, AND GIS UPDATES**

Fiscal Impact: \$68,666 (\$14,184 FY 2025-26); Fire Fund; Budgeted; Discretionary

The Fire Department requests that your Board amend sole source Agreement No. 196-2024 with Accela, Inc., for land management, mobile, and GIS updates. The Amendment is to include five additional licenses to provide access for additional personnel. The requested Amendment will be for a duration of four years to run concurrently with approved Agreement No. 196-2024. Accela is the current platform used for Fire Prevention inspections and all other workflows in the Fire Prevention Division, along with Kern County Public Works, Building Department and Environmental Health.

Our current five-year Agreement with Accela provides for sixteen licenses as well as an enhanced reporting database. As a result of department growth, five additional licenses are requested to ensure all employees have access to this mission critical platform. Additionally, these licenses will allow your Fire Prevention Division to continue to prevent the loss of life and property through education, engineering, and enforcement while providing the highest level of customer service.

The Kern County Fire Prevention Division issued approximately 3,341 permits, processed 3,644 plan reviews, and completed just under 10,000 fire and life safety inspections during the 2024 calendar year. The intake and processing of these items will be greatly enhanced with the approval of additional licenses. Additionally, it will provide better metrics for use in tracking workload and areas to increase efficiency, allowing us to be more fiscally responsible. Information will be better shared between departments and customers regarding project status.

The additional licensing agreement includes pricing for the next four years as follows.

<b>Pricing Summary</b>	
Year 2	\$14,184
Year 3	\$17,282
Year 4	\$18,146
Year 5	\$19,054
<b>Total</b>	<b>\$68,666</b>

The Purchasing Manager has reviewed and concurs with the recommendation.

County Counsel has reviewed the Amendment to the Agreement and approves as to form.

Therefore, IT IS RECOMMENDED that your Board approve the proposed Amendment No. 1 to Agreement No. 196-2024 with Accela, Inc., for the purchase of five (5) additional staff licenses used for land management, mobile, and GIS updates, from December 9, 2025 through June 30, 2029, in the amount of \$68,666 for a new total amount not to exceed \$295,670, and authorize the Purchasing Agent to sign.

Sincerely,



AARON DUNCAN  
Fire Chief & Director of Emergency Services



9110 Alcosta Blvd, Suite H #3030  
 San Ramon, CA, 94583

Proposed by: Caitlin Carter  
 Contact Phone: (925) 359 - 3411  
 Contact Email: ccarter@accela.com  
 Quote ID: Q-38054  
 Valid Through: 12/31/2025  
 Currency: USD

## Quote

### Address Information

#### Bill To:

Kern County Fire Department  
 5642 Victor Street  
 Bakersfield, California 93308  
 United States

#### Ship To:

Kern County Fire Department  
 5642 Victor Street  
 Bakersfield, California 93308  
 United States

Billing Name: Sean Riley  
 Billing Phone:  
 Billing Email: sriley@kerncountyfire.org

#### New Purchase - 5 Users

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 1	11/1/2025	10/24/2026	12	\$2,887.50	5	\$14,183.69
Enhanced Reporting Database (ERD)	Year 1	11/1/2025	10/24/2026	12	\$0.00	1	\$0.00
<b>New Purchase - 5 Users TOTAL:</b>							<b>\$14,183.69</b>

#### Renewal through 10/24/29

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 1	10/25/2025	10/24/2026	12	\$2,887.50	16	\$46,200.00
Enhanced Reporting Database (ERD)	Year 1	10/25/2025	10/24/2026	12	\$6,468.00	1	\$6,468.00
<b>Renewal through 10/24/29 TOTAL:</b>							<b>\$52,668.00</b>

#### Renewal through 10/24/29

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 2	10/25/2026	10/24/2027	12	\$3,031.88	21	\$63,669.38

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Enhanced Reporting Database (ERD)	Year 2	10/25/2026	10/24/2027	12	\$8,913.71	1	\$8,913.71
<b>Renewal through 10/24/29 TOTAL:</b>							<b>\$72,583.09</b>

Renewal through 10/24/29

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 3	10/25/2027	10/24/2028	12	\$3,183.47	21	\$66,852.84
Enhanced Reporting Database (ERD)	Year 3	10/25/2027	10/24/2028	12	\$9,359.40	1	\$9,359.40
<b>Renewal through 10/24/29 TOTAL:</b>							<b>\$76,212.24</b>

Renewal through 10/24/29

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 4	10/25/2028	10/24/2029	12	\$3,342.64	21	\$70,195.49
Enhanced Reporting Database (ERD)	Year 4	10/25/2028	10/24/2029	12	\$9,827.37	1	\$9,827.37
<b>Renewal through 10/24/29 TOTAL:</b>							<b>\$80,022.86</b>

**Pricing Summary**

Period	Net Total
Year 1	\$ 66,851.69
Year 2	\$ 72,583.09
Year 3	\$ 76,212.24
Year 4	\$ 80,022.86
<b>Total</b>	<b>\$ 295,669.88</b>



9110 Alcosta Blvd, Suite H #3030  
San Ramon, CA, 94583

Proposed by: Tyler Stanchina  
Contact Phone:  
Contact Email: tstanchina@accela.com  
Quote ID: Q-38016  
Valid Through: 12/19/2025  
Currency: USD

## Order Form

### Address Information

#### Bill To:

Kern County Fire Department  
5642 Victor Street  
Bakersfield, California 93308  
United States

#### Ship To:

Kern County Fire Department  
United States

Billing Name: Sean Riley  
Billing Phone:  
Billing Email: sriley@kerncountyfire.org

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 2	11/01/2025	10/24/2026	12	\$2,887.50	5	\$14,183.69
Enhanced Reporting Database (ERD)	Year 2	11/01/2025	10/24/2026	12	\$0.00	1	\$0.00
<b>TOTAL:</b>							\$14,183.69

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 3	10/25/2026	10/24/2027	12	\$3,031.88	5	\$15,159.38
Enhanced Reporting Database (ERD)	Year 3	10/25/2026	10/24/2027	12	\$2,122.31	1	\$2,122.31
<b>TOTAL:</b>							\$17,281.69

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 4	10/25/2027	10/24/2028	12	\$3,183.47	5	\$15,917.34
Enhanced Reporting Database (ERD)	Year 4	10/25/2027	10/24/2028	12	\$2,228.43	1	\$2,228.43
<b>TOTAL:</b>							\$18,145.77

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Accela Fire Enterprise - SaaS	Year 5	10/25/2028	10/24/2029	12	\$3,342.64	5	\$16,713.21

Enhanced Reporting Database (ERD)	Year 5	10/25/2028	10/24/2029	12	\$2,339.85	1	\$2,339.85
<b>TOTAL:</b>							\$19,053.06

**Pricing Summary**

Period	Net Total
Year 2	\$14,183.69
Year 3	\$17,281.69
Year 4	\$18,145.77
Year 5	\$19,053.06
<b>Total</b>	<b>\$68,664.21</b>

**Additional Terms:**

- Notwithstanding anything to the contrary, this Order Form for Subscription Services, Enhanced Reporting Database (ERD), and Managed Application Services (MAS) is governed by the applicable terms and conditions at [Accela Terms](#) (collectively, the "Agreement")
- No additional or conflicting terms or conditions stated in Customer's order documentation, including, without limitation, purchase orders, will be incorporated into or form any part of this Order Form or the governing agreement, and all such terms or conditions will be null and void.
- All Software Licenses, Maintenance, and Subscription purchases are non-cancelable and non-refundable.
- If Customer has a prior agreement with Accela, and this purchase is co-termining with that prior agreement, if the start date on this Order Form is before the actual delivery date of the purchase, Accela may pro-rate this purchase so that it can co-term with the prior agreement.
- If this Order Form is executed or returned to Accela by Customer after the Order State Date above, Accela may adjust the Order Start Date and Order End Date without increasing the total price based on the date Accela activates the products and provided that the total term length does not change.
- Pricing is based upon payment by ACH and check. Payment by credit card (including Purchase Cards) for product and services in this Order Form will be subject to a service charge of 3%. There is no service charge for ACH or check payment.
- Customer may purchase additional licenses at the same price and for the same term as the licenses in this Order Form. Additional licenses purchased in this way will have the same annual price applicable for the purchase period and will have the same uplift and term dates as Customer's existing licenses.
- If Customer has Enhanced Reporting Database, pricing will be based on a percentage of SaaS Annual Contract Value. As SaaS Annual Contract Value increases/decreases based on seat count changes or annual uplift ERD pricing will be adjusted accordingly at contract renewal.

**Signatures**

**Accela, Inc.**

**Customer**

Signature:

Signature:

Print Name:

Print Name:

Title:

Title:

Date:

Date: