

December 9, 2025

Board of Supervisors
County Administrative Center
1115 Truxtun Avenue
Bakersfield, CA 93301

**REQUEST RETROACTIVE AUTHORIZATION TO APPLY AND ACCEPT THE CALIFORNIA LIBRARY ASSOCIATION'S LUNCH AT THE LIBRARY PARTNER PROJECT GRANT, APPROPRIATE UNANTICIPATED REVENUE; AUTHORIZE DIRECTOR OF LIBRARIES TO SIGN GRANT DOCUMENTS
(Fiscal Impact: \$42,000, Grant Funds; Not Budgeted, Discretionary)**

The Kern County Library respectfully requests your Board's authorization to accept the California Library Association's Lunch at the Library Partner Project Grant Award in the amount of \$42,000. The Project Grant is effective September 2, 2025 through May 22, 2026. Retroactive approval is requested at this time because the Grant Agreement could not be brought before your Board before December 9, 2025.

In partnership with the California State Library, the California Library Association has awarded this grant to support the Library's community meal initiative, Supper and Snacks in the Stacks, for the 2025–26 school year. This program plays a critical role in addressing food insecurity by providing free, nutritious meals and snacks to children and teens at library branches across Kern County.

Kern County faces a significant hunger gap, with an estimated 117,700 residents experiencing food insecurity, including roughly one in five children. Through Supper and Snacks in the Stacks, the Library helped address this need by serving 38,737 after-school meals and snacks at 14 branches during the 2024–25 school year.

The program also enhances access to educational resources at libraries. Each library meal site offers a designated Homework Zone space, alongside enrichment activities such as storytimes, STEAM events, crafts, dance workshops, and presentations by community partners. These opportunities support learning, creativity, and engagement for families who might not otherwise have access to such resources.

Through consistent meal service and enrichment programming, the Library has strengthened its role as a trusted connector to community resources. Kern County families increasingly view the Library as a reliable place to receive support, information, and programming, helping deepen relationships with both the Library and other service providers.

This initiative is made possible through strong collaboration with the Kern County Superintendent of Schools and the Taft City School District. Approval of this grant award will allow the Library to continue meeting the nutritional and educational needs of children and teens throughout the county.

The County Administrative Office has reviewed and concurs with this request.

Revenue will be recognized under Revenue Code 4888RC, Miscellaneous Other Revenue. Expenditures will be recognized under 1007SC – Salaries & Wages - Regular, 1013SC – Salaries & Wages - Extra Help; 1090SC – Office Expense; 1092SC – Office Expense – Postage; 1101SC – Prof & Spec Services.

Therefore, IT IS RECOMMENDED that your Board approve retroactive authorization of the California Library Association's Lunch at the Library Partner Project Grant in the amount of \$42,000; appropriate unanticipated revenue; authorize Director of Libraries to sign grant agreement and related documents subject to approval as to form by County Counsel; authorize Auditor-Controller to process the specified budgetary adjustments and accounting transactions.

Sincerely,



Andie Sullivan,
Director of Libraries

cc: CAO
County Counsel
Auditor-Controller
AS

Title **0011** 10/02/2025
 by **Genevieve Egana in CLA Lunch at the Library Partner Project Application, Fall 2025, Winter 2025/2026 and Spring 2026** id. 51885397
 genevieve.egana@kernlibrary.org

Original Submission 10/02/2025

Grant Description Applicants must be a California Public Library. California Library Association’s Lunch at the Library Partner Project grant opportunity is intended to strengthen efforts to expand the Lunch at the Library program and connect more families with the United States Department of Agriculture’s (USDA) Summer Food Service Program and the Child and Adult Care Food Program (CACFP); to increase and strengthen library and food bank partnerships; to support efforts to raise awareness about the Lunch at the Library program; and to support other innovative efforts that connect more families to both nutritious food and library programming and services both during the summer and year round. Please submit answers to all relevant questions and upload the requested application signature form. The application will remain open while funding lasts or until Tuesday, February 17th, 2026 5pm PST (whichever occurs first.) Libraries applying by September 30th, 2025 will receive funding consideration priority. Awarded funds must be encumbered by Friday, May 22nd, 2026. Application submissions occur on this online submission portal (below). Please contact the CLA Lunch at the Library Partnership Project team at latl@cla-net.org with any questions. For more detailed grant information please refer to the grant guidelines: <https://californialibraryassociation.submittable.com/submit/334181/cla-lunch-at-the-library-partner-project-application-fall-winter-2025-2026-and-s>

What funding cycle are you applying for? Fall 2025
 Winter 2025/Winter 2026
 Please check all that apply

Section 1: Basic Information Jurisdiction Information

1. Jurisdiction Name Kern County Library
 2. What county does your library jurisdiction serve? Kern County, CA

Primary Contact for Lunch at the Library meal and nutrition programming.

3. Name Genevieve Egana

4. Job Title Librarian
5. Email Address Genevieve.Egana@kernlibrary.org
6. Phone Number 661.868.0711

Alternate Primary Contact for Lunch at the Library meal and nutrition programming

7. Name Andie Sullivan
8. Job Title Director of Libraries
9. Email Address Andie.Sullivan@kernlibrary.org
10. Phone Number 661.868.0730

Section 2: Use of Funds Funds are available to support: Library meal sites, pop-up libraries at other community meal sites, build home libraries to connect families to library services/programs, youth development, Farm to Summer/Farm to Table, staffing, and food bank distribution partnerships. Please tell us the amount of funds you are requesting and how you intend to use this funding. Please answer all funding request sections that apply. For application questions that are "required" but not applicable to your program, please respond "not applicable" or "n/a".

Lunch at the Library Partner Project Programming (library meal sites, pop-up library programs at community meal sites, food bank partnerships, book distributions to connect community members to library services and to build home libraries, and youth development). Part A. Library-based Meal/Snack Sites: Libraries serving meals and/or snacks at the library this fall 2025 and/or winter and/or spring 2026.

1. Do you plan to serve meals and/or snacks at any of your library sites this fall/winter 2025-2026 or in winter/spring 2026? Yes

2. How many of your library locations are planning to serve meals/snacks this fall 2024 and/or winter 25/26 or Spring 2026? Please include all branches, and/or bookmobiles. 14

3. SITE 1: What is the name of a Library Meal Site Location? Arvin Branch Library
List your first location, (if you have multiple site locations, you will be prompted to add the additional sites).

SITE 1: What is the total planned number of days meals will be served? 100

SITE 1: How many days a week will you be serving meals? 4

SITE 1: What is the estimated start and end date of your fall/winter 25/26 or spring 2026 meal/snack service? 11/18/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 2: What is the name of your Library Meal Site Location? Baker Branch Library

SITE 2: What is the total planned number of days meals will be served? 68

SITE 2: How many days a week will you be serving meals? 4

SITE 2. What is the estimated start and end date of your fall/winter 25/26 or spring 2026 meal/snack service? 1/27/26-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 3: What is the name of your Library Meal Site Location? Beale Memorial Library

SITE 3: What is the total planned number of days meals will be served? 175

SITE 3: How many days a week will you be serving meals? 5

SITE 3. What is the estimated start and end date of your fall 2025 and/or winter 25/26 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 4: What is the name of your Library Meal Site Location? Delano Branch Library

SITE 4: What is the total planned number of days meals will be served? 54

SITE 4: How many days a week will you be serving meals? 3

SITE 4. What is the estimated start and end date of your fall 2025 and/or winter 25/26 meal/snack service? 1/21/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 5: What is the name of your Library Meal Site Location? Frazier Park Branch Library

SITE 5: What is the total planned number of days meals will be served? 140

SITE 5: How many days a week will you be serving meals? 4

SITE 5. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 6: What is the name of your Library Meal Site Location? Holloway-Gonzales Branch Library

SITE 6: What is the total planned number of days meals will be served? 140

SITE 6: How many days a week will you be serving meals? 4

SITE 6. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 7: What is the name of your Library Meal Site Location? Lamont Branch Library

SITE 7: What is the total planned number of days meals will be served? 140

SITE 7: How many days a week will you be serving meals? 4

SITE 7. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 8: What is the name of your Library Meal Site Location? McFarland Branch Library

SITE 8: What is the total planned number of days meals will be served? 140

SITE 8: How many days a week will you be serving meals? 4

SITE 8. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 9: What is the name of your Library Meal Site Location? Northeast Branch Library

SITE 9: What is the total planned number of days meals will be served? 140

SITE 9: How many days a week will you be serving meals? 4

SITE 9. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 10: What is the name of your Library Meal Site Location? Rathbun Branch Library

SITE 10: What is the total planned number of days meals will be served? 140

SITE 10: How many days a week will you be serving meals? 4

SITE 10. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 11: What is the name of your Library Meal Site Location? Southwest Branch Library

SITE 11: What is the total planned number of days meals will be served? 140

SITE 11: How many days a week will you be serving meals? 5

SITE 11. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 12: What is the name of your Library Meal Site Location? Taft Branch Library

SITE 12: What is the total planned number of days meals will be served? 105

SITE 12: How many days a week will you be serving meals? 3

SITE 12. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 13: What is the name of your Library Meal Site Location? Wasco Branch Library

SITE 13: What is the total planned number of days meals will be served? 38

SITE 13: How many days a week will you be serving meals? 2

SITE 13. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 1/12/25-5/29/26

Would you like to add another Library Meal Site? Yes

SITE 14: What is the name of your Library Meal Site Location? Wilson Branch Library

SITE 14: What is the total planned number of days meals will be served? 140

SITE 14: How many days a week will you be serving meals? 4

SITE 14. What is the estimated start and end date of your fall 2025 and/or winter 25/26, and/or spring 2026 meal/snack service? 9/2/25-5/29/26

Would you like to add another Library Meal Site? No

4. Library meal sites should offer regular enrichment programs alongside meal service. Please identify the primary types of enrichment you plan to offer at the library meal locations. Mark all that apply.

Art-making/crafts
Connecting community members to library summer reading, learning and exploration programs and materials
Cooking/nutrition education
Early childhood literacy/family literacy (e.g. story time)
Environment/sustainability
Farm to Summer
Mental Health and fitness: Mindfulness, anxiety management activities, etc.
Music/theater/dance
Physical health and fitness: sports / physical activities/games
S.T.E.M. science/technology/engineering/math
Video Gaming/VR
Writing/storytelling

5. What is the total level of funding you are requesting for your library based meal and/or snack sites?

\$114,645

6. Provide a paragraph budget summary that includes how funds will be used to successfully implement your program (300 words max). Please be sure to review the list of unallowable expenses.

Grant funds will be used to support Supper and Snacks in the Stacks, Kern County Library's after-school meal program that connects children and families with nutritious meals and hands-on nutrition education. Personnel expenses (\$31,990) will fund staff to coordinate the program across multiple branches, provide direct support during meal service, and facilitate nutrition-focused activities. This includes the following staff members: one Extra Help Office Services Assistant, one Librarian, and one Extra Help Departmental Aide. Supplies and materials (\$41,730) will strengthen program delivery and visibility. These include general programming supplies to support nutrition and wellness activities at all 14 meal sites, the purchase of two Fender Blender Pro bikes to provide interactive nutrition education, new furniture for the Beale Library's children's homework area to create a welcoming and kid-friendly space, and printed outreach materials and banners to ensure families know where and when meals are available. Services (\$40,925) will expand program reach and community engagement. This includes social media and print advertisements to promote the program countywide, towel washing services to support clean meal service areas, and funding for local vendors to provide educational enrichment or presentations at branches with fewer community resources. Together, these investments will ensure that Supper and Snacks in the Stacks not only provides consistent access to nutritious meals but also creates meaningful opportunities for families to learn about healthy eating, complete homework, and enjoy library programs in a safe and inviting environment.

Part B. Pop-up Libraries at Community Meal Sites this fall/winter 25/26 or spring 2026? (Meal sites not located at a library branch) Meal/snack service happens at various community sites, including local schools, neighborhood parks, and community centers. Libraries can enrich and increase the appeal of community meal sites for children, teens and families by taking a pop-up library to non-library community meal sites this fall 2025 and/or winter 25/26 and/or spring 2026. (Suggested 3-4 visits per site)

7. Does your library plan to visit (non-library) community meal and/or snack sites to provide pop-up library enrichment activities this fall 2025 and/or winter 25/26 or spring 2026? (Community meal site examples: Schools, YMCAs, Parks & Recreation locations, etc.)

No

8. Total number of community meal/snack sites you plan to visit this fall/winter/spring: Please enter the number

9. What is the estimated start and end date of your pop-up library activities?

10. Total number of visits per site:

11. Please identify the primary types of enrichment programs you plan to offer at your pop-up libraries at community meal/snack sites. Mark all that apply.

12. Provide a one-paragraph budget summary that includes the total amount of funds being requested for pop-up library programming, and how funds will be used to successfully implement your program (300 words max). Please be sure to review the list of unallowable expenses.

Part C. Youth Development

13. Do you plan to incorporate Youth Development into your Lunch at the Library Program plans this fall/winter/spring? No

14. Please provide a description of your Youth Development program plans, including what you will do, how you will do it, what you aim to achieve, why, and for whom. Be sure to include partner organizations and staff resources needed to implement the plan (300 words max).

15. Please review the list of unallowable expenses and then provide a one-paragraph budget summary that includes how funds will be used to successfully implement your Youth Development program (300 words max).

Part D. Food Bank Partnerships This opportunity supports libraries in implementing efforts to connect more children, teens, and families with nutritious meals year round and during the summer. Partnerships with food banks support the distribution of produce and grocery staples at the library or at other food bank distribution sites and that provide enrichment programming and/or books for home libraries (fall/winter 2025 and spring 2026).

16. Do you plan to incorporate Food Bank Partnerships into your Lunch at the Library Partner Project Program plans this fall/winter/spring? No

17. Please provide a description of your foodbank partnership for this fall/winter/spring, including what you will do, how you will do it, what you aim to achieve, why, and for whom. Be sure to include any partner organizations you plan to work with. (300 words max)

18. Please tell us the level of funds you are requesting for food bank partnerships.

TOTAL FUNDING REQUEST and APPLICATION CERTIFICATION & SIGNATURE (please upload and/or complete the following)

19. Please tell us \$114,645.00
your TOTAL funding
request (by adding all
category totals) for
all of your Fall/Winter
and/or Spring
planned Lunch at the
Library Partner
Project programs.

Upload the LUNCH AT THE LIBRARY PARTNER PROJECT APPLICATION CERTIFICATION &
SIGNATURE Document.

CLA_Partner_Project_Application_Signature_25-26.pdf



Budget Amendment: 2026 - Adopted Budget
 Structure - Production/Gold Version on
 12/09/2025 : BUDAMD2500213

Company Kern County
Budget Template Adopted Budget Structure - Production/Gold Version : FY26 Operating Budget - Adopted
Budget FY26 Operating Budget - Adopted
Amendment ID BUDAMD2500213
Amendment Date 12/09/2025
Description Unanticipated Revenue - California Library Association's Lunch at the Library Partner Project Grant
Amendment Type Board Amendment
Balanced Amendment Yes
Status Draft

Budget Amendment Entries

Period	*Ledger Account/Summary	Spend Category	Revenue Category	*Cost Center	Designation	*Additional Worktags	Debit Amount	Credit Amount	Memo	Exceptions
2026 Year (FY26 Operating Budget - Adopted)	4500:Miscellaneous Revenues		1555RC - Miscellaneous Other Revenue	1038CC Kern County Library		Fund: 1000FD General Fund	\$0.00	\$42,000.00		
2026 Year (FY26 Operating Budget - Adopted)	6000:Salaries & Employee Benefits	1013SC - Salaries & Wages - Extra Help		1038CC Kern County Library		Fund: 1000FD General Fund	\$22,317.00	\$0.00		
2026 Year (FY26 Operating Budget - Adopted)	6050:Services & Supplies	1101SC - Professional & Specialized Services (PSS)		1038CC Kern County Library		Fund: 1000FD General Fund	\$11,955.00	\$0.00		
2026 Year (FY26 Operating Budget - Adopted)	6050:Services & Supplies	1090SC - Office Expense		1038CC Kern County Library		Fund: 1000FD General Fund	\$7,728.00	\$0.00		