September 27, 2011

Board of Supervisors
Kern County Administrative Center
1115 Truxtun Avenue
Bakersfield, CA 93301

PROPOSED RETROACTIVE AGREEMENT WITH TEHACHAPI UNIFIED SCHOOL DISTRICT
FOR AN IN-SCHOOL YOUTH PROGRAM INCLUDING WORK EXPERIENCE AND OTHER
SKILL ENHANCEMENTS

Fiscal Impact: $20,000; Federal Grant; Budgeted; Discretionary

At your meeting on June 28, 2011, your Board received and filed notification of retroactive
approval of Subgrant Agreements between the County of Kern and various training providers,
including the Tehachapi Unified School District to operate an in-school youth program for the
year beginning July 1, 2011.

Tehachapi Unified School District program will serve youths ages 14 to 21, who fall within one
or more of the following categories: basic skills deficient; school dropout; homeless, runaway or
foster child; pregnant or parenting; offender; or who require additional assistance to secure or
retain employment. This program will offer WIA eligible youth opportunities for the improvement
of basic, occupational and/or work-readiness skills. The term of the Agreement is July 1, 2011,
through June 30, 2012. The procurement and contracting process prevented Employers’
Training Resource from seeking Board approval until today.

Therefore, IT IS RECOMMENDED that your Board approves the retroactive agreement with
Tehachapi Unified School District for an in-school youth program from July 1, 2011, through
June 30, 2012, in an amount not to exceed $20,000 and authorize the Chairman to sign.

Very truly yours,

Verna Lewis
Director

Attachments

cc: County Administrative Officer