June 18, 2013

Board of Supervisors
County Administrative Center
1115 Truxtun Avenue
Bakersfield, CA 93301

REQUEST FOR CANCELLATION OF DESIGNATIONS IN KERN COUNTY LIBRARY DONATIONS FUND AND APPROPRIATION OF UNANTICIPATED REVENUE FOR PURCHASE OF A MONUMENT SIGN, CHAIRS, CABINETS, CARPETING AND FRAMING FOR A READING ROOM FOR RATHBUN BRANCH LIBRARY
(Fiscal Impact: $23,061.21; Not Budgeted; Discretionary)

This is a request for your Board to approve a cancellation of designations in the amount of $23,061.21 from the Kern County Library Donations Fund #24067 for the purchase of a monument sign for the Rathbun Branch and chairs and end tables, cabinets, carpeting, and framing create a reading room in honor of Billy Farley, a long-time Rathbun patron.

The Department has tracked its revenues, is confident that all budgeted revenues will be collected, and would like to use funds from the Kern County Library Donations Fund #24067, budget unit 6211.

In order to accomplish these purchases for the Rathbun Branch Library the department requests the cancellation of $23,061.21 in the General designation, account 2173, in Kern County Library Donations, fund #24067. The cancelled designation will be appropriated in budget unit 6211, account 8851, for transfer to the Library operating budget. The department also requests appropriation of unanticipated revenue in the amount of $23,061.21 in the Kern County Library, budget unit 6210, Office Expense account 7001 and 7450 to recognize additional revenue from the Kern County Library Donations Fund for purchases for Rathbun Branch Library. The revenue estimate will be established in budget unit 6210, account 5497.

Therefore, IT IS RECOMMENDED that your Board approve the cancellation of designations in the Kern County Library Donations Fund and appropriation of unanticipated revenue in the amount of $23,061.21 and authorize the Auditor-Controller to process the specified budgetary and accounting transactions.

Sincerely,

Sherry K. Gomez
Director of Libraries

Attachment: Budget Transfer

cc: County Administrative Office
Auditor/Controller