June 18, 2013

Board of Supervisors
County of Kern
1115 Truxtun Avenue
Bakersfield, CA 93301

PROPOSED AMENDMENT NO. 3 TO AGREEMENT 569-2008 IRENE SANCHEZ, M.D., APC FOR PRE-EMPLOYMENT, FITNESS-FOR-DUTY, FUNCTIONAL CAPACITY MEDICAL EXAMINATIONS and METABOLIC EQUIVALENT TESTING (MET) FOR COUNTY EMPLOYMENT
(Fiscal Impact: Not to Exceed $62,500; Budgeted; Discretionary)

On June 24, 2008 your Board approved Agreement 569-2008 with Irene Sanchez, M.D., APC for Pre-Employment, Fitness-For-Duty, and Functional Capacity Medical Examinations for county employment. Dr. Sanchez along with Dr. Sorenson, Memorial Occupational Medical, Inc., and Dr. Michael E. Davies, Central Valley Occupational Medical Group, Inc. were awarded contracts from a Request For Proposal (RFP) process to perform employee medical examinations.

Your Board approved Amendment No. 1, to the Agreement, on August 17, 2010, which brought the Fire Department's medical examinations, and Metabolic Equivalent Testing (MET) for all safety personnel into the Personnel Department's umbrella contract. The term of the Agreement was automatically extended for two additional one-year terms from July 1, 2011 until June 30, 2013.

This Amendment No. 3 provides a short extension of time from the initial Agreement ending June 30, 2013 to extend until August 31, 2013. The Personnel Department is finalizing the new Request For Proposals process and completing the contract negotiations with the new medical providers. This two month extension will allow for employees to continue with their medical examinations and give the Personnel Department a window to complete the contract negotiations and bring the new Agreements before your Board. Dr. Davies, Dr. Sanchez and Dr. Sorenson, and the Personnel Department desire to proceed with this extension, effective July 1, 2013 through August 31, 2013. All three Amendments are being presented to your Board in separate letters.

There are no new dollars being encumbered, as this agreement will simply serve to "pass-through" budgeted expenditures from the other departments. Departments will continue having the choice to use any or all of the awarded contractors for medical services and provide budget oversight for their own medical examinations.
County Counsel reviewed this Amendment and approved it as to form. The Purchasing Department will continue to administer this Agreement with financial oversight, issuance of blanket purchase orders, and provide the mechanism for processing payments to the medical providers.

Therefore, IT IS RECOMMENDED that your Board approve and authorize the Chairman to sign Amendment No. 3 to Agreement 569-2008 with Irene Sanchez, M.D., APC for providing Pre-Employment, Fitness-For-Duty, Functional Capacity and Metabolic Equivalent Testing (MET) medical examinations, extending the term through August 31, 2013 in an amount not to exceed $62,500, and authorize the Purchasing Department to administer the Agreement, including the issuance of addendums, if necessary, and blanket purchase orders.

Sincerely,

Ginny Krebs
Director, Personnel Department

GK:LKO

Attachments

cc: County Administrative Officer
    Purchasing Department