COUNTY OF KERN

REQUEST FOR INFORMATION

FLEET MANAGEMENT INFORMATION SYSTEM

Release Date: Monday, August 17, 2026

Response Deadline: Friday, August 28, 2026, by 11:00 AM PDT

Submittal Contact: David Livermore, General Services Manager, livermored@kerncounty.com

I. Purpose

The County of Kern is issuing this Request for Information ("RFI") to evaluate fleet management information systems and related services currently available in the marketplace.

The County is seeking general information regarding system capabilities, implementation, integrations, and available pricing structures. The information received may be used to assist the County in evaluating its options and developing requirements for a possible future competitive solicitation.

This RFI is issued for information and planning purposes only. It does not constitute a solicitation, offer, or commitment to purchase products or services, and responses will not result in the award of a contract. A vendor's decision not to respond to this RFI will not prevent the vendor from participating in a future competitive process.

II. Background

Kern County Fleet Services manages vehicles and equipment used by multiple County departments and operating facilities.

The County is interested in learning about systems capable of supporting a multi-facility fleet operation in which individual facilities may manage their own assets, work orders, employees, parts inventory, and operating processes, while still allowing centralized oversight and organization-wide reporting.

The County is seeking information from vendors with experience providing fleet management information systems to public agencies or similarly structured organizations.

III. Information Requested

Respondents should provide a brief response addressing the following:

A. Company and System Overview

1. Provide a brief description of your company and its experience providing fleet management information systems.

2. Provide a general overview of the system offered, including whether it is web-based, cloud or vendor hosted, installed on County servers, a standalone program, or available through multiple hosting options.

3. Identify the approximate number and types of organizations currently using the system, including any public-sector customers.

B. System Capabilities

4. Describe the system's capabilities for managing vehicle and equipment asset records, including active, retired, and historical assets.

5. Describe the system's capabilities for creating, managing, and reporting on work orders, preventive maintenance, repairs, labor, and vehicle downtime.

6. Describe the system's capabilities for managing mechanics and other maintenance employees, including work assignments, labor time, productivity, certifications, and supervisory reporting.

7. Describe any motor pool capabilities, including vehicle reservations, assignments, check-out and return, mileage reporting, availability, and departmental billing.

8. Describe how the system supports organizations with multiple facilities. Include whether each facility may independently manage its own assets, work orders, employees, parts inventory, labor or billing rates, users and permissions, and operational processes. Also describe whether information from all facilities can be combined into centralized reports and dashboards.

9. Describe the system's parts and inventory management capabilities, including purchasing, receiving, issuing, returns, vendor management, reorder levels, inventory counts, and parts costing.

10. Describe the statistical, management, and operational reporting available within the system. Include information regarding dashboards, standard reports, custom reports, scheduled reports, data exports, and facility-level and organization-wide reporting.

11. Describe any artificial intelligence (AI), machine learning, or automated decision-support capabilities incorporated into your system. Include how these features are used, whether they are optional, what data they access or process, and whether customer data is used to train any AI models.

C. Integrations

12. Identify existing integrations with third-party systems or service providers, including GPS and telematics providers, fuel management systems, Mitchell 1, ALLDATA, parts suppliers, financial or accounting systems, and other fleet-related products or services.

13. Describe whether the system offers an application programming interface, data import and export tools, or other methods for integrating with systems not currently supported.

D. Implementation and Data Conversion

14. Provide a general description of the implementation process and the typical length of time required to implement the system for an organization of similar size and complexity.

15. Describe the vendor's approach to converting and importing data from an existing fleet management system, including asset, work order, maintenance, parts, labor, financial, and historical records.

16. Describe the training and ongoing technical support provided to customers.

E. Pricing and Licensing

17. Describe how customers are charged for use of the system. Identify whether pricing is based on a flat annual or monthly rate, number of users, number of active assets, total assets including retired or archived assets, number of facilities, modules selected, transactions or usage, or another pricing method.

18. Identify the general types of one-time and recurring costs associated with the system, including software licensing or subscription fees, implementation, data conversion, training, integrations, technical support, system upgrades, and optional modules or services.

Detailed pricing is not required; however, respondents should provide sufficient information for the County to understand the vendor's general pricing model and primary cost drivers.

F. Additional Information

19. Identify any capabilities, services, or industry practices the County should consider when developing requirements for a possible future solicitation.

20. Indicate whether your company would be interested in participating in a future competitive solicitation for a Fleet Management Information System.

The requested format is intended to minimize the effort required of respondents and organize responses for County review. Responses shall follow the format provided and shall not deviate from the requested structure.

IV. Response Submission

Responses should be submitted electronically to:

David Livermore
General Services Manager
livermored@kerncounty.com

The e-mail subject line should state: "Fleet Management Information System RFI"

Responses must be received no later than Friday, August 28, 2026, by 11:00 AM PDT.

Respondents should provide:

- Company name and address;
- Primary contact name, title, telephone number, and e-mail address; and
- A response to the information requested in Section III.

The County is not requesting a formal proposal, contract, or binding price quotation in response to this RFI.

V. Vendor Contact, Meetings, and Demonstrations

The County is requesting written information **only**. Vendors should not contact the County to request or schedule software demonstrations, presentations, meetings, sales calls, or similar discussions in connection with this RFI. The County does not intend to conduct vendor demonstrations, interviews, or meetings as part of this RFI or any potential future procurement unless specifically requested by the County.

VI. General Conditions

1. Respondents are responsible for all costs associated with preparing and submitting a response to this RFI.

2. Responses may be retained by the County and may become public records subject to disclosure under the California Public Records Act. Respondents should clearly identify any information they believe is confidential or proprietary; however, the County cannot guarantee that information marked confidential will be exempt from disclosure.

3. The County may modify or supplement this RFI; change the schedule or response deadline; request clarification or additional information; cancel the RFI; or elect not to proceed with a future solicitation.

4. The County is not obligated to purchase any product or service as a result of this RFI.

5. Information received through this RFI may be used in the development of a future Request for Proposal, Request for Qualifications, bid, or other competitive procurement process.